



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Thursday, June 7, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Richard Monteiro and David Russell
Members Absent: Robert K. Frink

Staff: Wes Greenleaf, Director of School Buildings & Ground, GPS and Colleen Quattromani,
Recorder.

Chairman DeMatto called the meeting to order at 7:03 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) May 17, 2012

A motion was made by Mr. Monteiro and seconded by Mr. LaFrance to accept the minutes of May 17, 2012 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

In updates on appointments to the Permanent School Building Committee the group learned that the Republic Party has a candidate to put forward for the PSBC. Chairman DeMatto also spoke with Mr. Doyle whose appointment should be confirmed on June 12th.

Chairman DeMatto then spoke with the Committee about the Town Council meeting on May 29th where the PSBC was asked to provide speedier communications to the Town Council. This followed a communication by Wes Greenleaf to the Superintendent of Schools regarding the possible delay in the Carl Cutler Middle School and West Side Middle School portable classroom projects. Accordingly Chairman DeMatto will now forward draft minutes to Town Councillor Heather Sherman Bond ahead of the official approval of PSBC minutes.

Chairman DeMatto also told the PSBC that the Town Council wants to move ahead in forming a new committee to address the long term educational plan for the Groton School system. Chairman DeMatto was asked to participate in the Committee and he would like to ask for one additional member of the PSBC to be part of the planning as well.

(b) Staff

Mr. Greenleaf reviewed his May 18, 2012 letter to Superintendent Butler with the Committee. The letter told the Superintendent that he was concerned with completing installation of the portable classrooms for the opening of school in August. Mr. Greenleaf outlined the funding, approval process, bidding and construction portions of the project and the time line they have followed. No one phase slowed the progress rather all the steps together have been lengthy.

5. UNFINISHED BUSINESS

a) TOWN COUNCIL APPOINTED PROJECTS**P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)**

West Side Middle School Portable Classroom Unit

1) Staff**2) Committee**

Mr. Greenleaf distributed an expenditure spreadsheet for the West Side Middle and Carl Cutler Middle Schools portable classroom projects showing funding sources and expenditures to date. Mr. Greenleaf will have separate reports for the two schools for the next PSBC meeting.

The BOE has not received State approval to send the portable classroom projects to bid. The BOE needs to provide the State with an 8 year enrollment prediction and won't accept a figure until the Town is redistricted. The BOE has a consultant who has been working on the issue and Mr. Greenleaf hopes to have figures tomorrow. Mr. Perrozotti, BOE has spoke with the Town's State Senator on the issue. Mr. Greenleaf hoped to bid the portable classroom projects this weekend but is not sure it will happen. Mr. Greenleaf feels that if the projects are under construction by the second week of July the completion deadline will be ok. Should the projects be delayed there is a fall back plan to use portable carts for six programs in place.

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

1) Staff**2) Committee**

see above

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

1) Staff**2) Committee**

The bids for the Mary Morrisson Asbestos Floor Tile Removal project were opened yesterday. Mr. Frink attended the bid opening. The low bid came in at \$280,000 which is over budget. The higher than anticipated bids are attributed to the challenge of putting tile down over the mastic. The money to pay for the overage will come from a transfer of funds from BOE projects which have come in under budget.

Boxes have been rented for storage during the project and the asbestos removal people will begin June 20th.

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

1) Staff**2) Committee**

Mr. Greenleaf is working with Noyes, Vogt Architects and a professional estimator to establish a bid estimate for the Fitch High School roof replacement project. The roof replacement is complicated with 8 pieces to the roof and 19 drains. If the bid estimate comes in at \$625,000 the BOE will go back to the State if not the replacement project will be pushed to next year.

b) ADDITIONAL BOE PROJECTS**P-2012-0009 West Side Middle School Renovations**

West Side Middle School Renovations

In updates on the West Side Middle School and Carl Cutler Middle School Renovations Mr.

Greenleaf informed the PSBC that internal work necessitated to accommodate the distribution of students from Fitch Middle School is not reimbursable by the State. Mr. Greenleaf reviewed some of the projects his staff have been working on ahead of the summer break. At West Side Middle School permits have been obtained and rough inspections have been made. Both schools will be wireless as well as hard wired when the projects are complete.

P-2012-0010 Carl Cutler Middle School Renovations

Carl Cutler Middle School Renovations

In an update on the Carl Cutler Middle School project the PSBC was told that the guidance area is complete and the school based health area 70% complete. The parking lot being constructed by the Department of Public Works is almost complete.

6. NEW BUSINESS

None.

7. OTHER BUSINESS

The next PSBC meeting is Thursday, June 21, 2012.

8. ADJOURNMENT

A motion was made by Mr. Russell and seconded by Mr. Monteiro to adjourn the meeting at 8:03 PM.