



Town of Groton - Public Works

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Thursday, July 5, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. **ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink and David Russell
Members Absent: Richard Monteiro

Staff: Wes Greenleaf, Director of School Buildings and Grounds, GPS and Colleen Quattromani, Recorder.

The meeting was called to order at 7:30 pm.

2. **RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

None.

3. **APPROVAL OF MINUTES**

a) **June 21, 2012**

A motion was made by Mr. Frink and seconded by Mr. Russell to accept the meeting minutes of June 21, 2012. The motion passed unanimously.

4. **COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

(a) **PSBC Members**

Chairman Dematto received a letter from the Town Council announcing the appointment of Mike Doyle to the PSBC.

(b) **Staff**

Mr. Greenleaf told the Committee that the BOE has received the State's formal approval letter for the West Side Middle School Portable Classroom Unit and the Carl Cutler Middle School Portable Classroom Units projects.

5. **UNFINISHED BUSINESS**

a) **TOWN COUNCIL APPOINTED PROJECTS**

Committee Lead: David Russell

1) **Staff**

2) **Committee**

Mr. Greenleaf reported twelve contractors at the mandatory walk through on the portable classroom projects for West Side Middle and Carl Cutler Middle Schools. The bids for the projects are scheduled to be opened the 12th, but may be extended two or three days so that contractors may price out a few of the more specialized items. Mr. Greenleaf told the PSBC that there seemed to be a consensus among the contractors that the substantial completion date for the projects cannot be met. A delay of 4 to 6 weeks for project completion is predicted. This is due in part to the alterations needed on the portable units to make them compliant with local and State building codes. Mr. Greenleaf reminded the Committee that there would be two separate bid openings, one for each school and that two different completion dates were possible.

P-2012-0006

Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

Committee Lead: Robert LaFrance

1) Staff

2) Committee

see West Side Middle School

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

Mr. Greenleaf distributed some minutes from the contractor meeting with Jaunski Humes Architects, LLC. The abatement for Mary Morrisson Asbestos Floor Tile Removal project is 25% complete and with the approval of Mystic Air Quality completed areas have been turned over to the Flooring contractor for tiling to begin. The north classroom wing is 50% complete and should be turned over for refinishing next week. The floor installation is estimated to be complete by mid August.

Committee Lead: Robert Frink

1) Staff

2) Committee

Mr. Greenleaf distributed some minutes from the contractor meeting with Jaunski Humes Architects, LLC. The abatement for Mary Morrisson Asbestos Floor Tile Removal project is 25% complete and with the approval of Mystic Air Quality has been turned over to the Flooring contractor for tiling to begin. The north classroom wing is 50% complete and should be turned over for refinishing next week. The floor installation is estimated to be complete by mid August.

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

Committee Lead: Richard Monteiro

1) Staff

2) Committee

Mr. Greenleaf has requested in writing a waiver from the State for the Fitch High School project. He has a proposal for a single membrane patch for the temporary roof repair for the coming school year. This item will be paid for with BOE maintenance funds and not funds set aside for the Fitch High School Roof Replacement.

b) ADDITIONAL BOE PROJECTS

P-2012-0009 West Side Middle School Renovations

West Side Middle School Renovations

In updates for the West Side Middle School renovations the PSBC was told that City Building officials were requiring architect drawings for the curb cut and plans from the 1990's for a wall being moved in the school. The new School Based Health Centers for both West Side Middle and Carl Cutler Middle Schools are nearing completion. The HVAC system is in, the ceiling grids have been installed, the walls have been painted and wiring is almost complete. A wall has been moved for the Art Center and is awaiting inspection.

P-2012-0010 Carl Cutler Middle School Renovations

Carl Cutler Middle School Renovations

The parking lot for Carl Cutler Middle School is 90% complete and railing is being installed.

Other BOE Projects

Mr. Greenleaf discussed the preparations to dismantle and move equipment and furniture from Fitch Middle School to West Side and Carl Cutler Middle Schools. The Committee was given an update on the work to repair the leaking windows at Fitch High School. The boilers have been removed and the asbestos abatement at SB Butler Elementary School is complete. Construction

will begin in a week and a half.

6. NEW BUSINESS

The next PSBC meeting is the regularly scheduled meeting of July 19, 2012.

7. OTHER BUSINESS

none

8. ADJOURNMENT

A motion was made by Mr. LaFrance and seconded by Mr. Russell to adjourn the meeting at 7:55 pm.