



# Town of Groton - Public Works

134 Groton Long Point Rd  
Groton, CT 06340-4394  
Public Works  
Administration  
(860) 448-4083

## Meeting Minutes

### Permanent School Building Committee

*Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink,  
Richard Monteiro and David Russell*

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Thursday, February 21, 2013

7:00 PM

Town Hall Annex - Community Room 1

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**1. ROLL CALL**

Members Present: Chairman Rick DeMatto, Daniel J. Campbell, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell

Members Absent: Robert J. Austin-LaFrance

*Staff: William Robarge, Director of School Buildings & Grounds, GPS and Colleen Quattromani, Recorder.*

*The meeting was called to order at 7:03 PM.*

**2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None*

**3. APPROVAL OF MINUTES**

**a) January 17, 2013**

*A motion was made by Mr. Frink and seconded by Mr. Russell to approve the meeting minutes of January 17, 2013 as written. The motion passed unanimously.*

**4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

*Chairman DeMatto received a letter from the Town Clerk confirming Mr. Frink's reappointment to the Permanent School Building Committee for the period of February 20, 2013 through September 29, 2015.*

**(b) Staff**

*Mr. Robarge had several items to discuss with the PSBC. Two schools, West Side Middle School and Fitch High School required immediate roof repairs following Hurricane Sandy. Mr. Robarge is working with the Town to apply for FEMA relief and hopes to see some Federal reimbursement for the repairs.*

*Budget preparations for FY14 and CIP projects including asbestos abatement at Charles Barnum Elementary School were discussed. The Committee spoke of possibly being more involved with smaller building items such as the CIP projects in the future.*

*Mr. Robarge spoke to the Committee about some energy imitative programs including the use of LED lights that he is investigating for the Groton school system.*

*The group turned its attention to school security. A brief outline of part of Phase 1 in the security updates was distributed to the Committee. Mr. Robarge worked with the Groton Town Police and surveyed all ten schools. Locations have been identified for security cameras, panic buttons, additional fencing, etc. BOE maintenance staff have pulled all the wires for A & R Communications who will be installing cameras and card readers. Mr. Robarge talked with the*

*Committee about his research into additional security personnel to monitor each school.*

**5. RECEIPT OF SUBCOMMITTEE REPORTS**

**A. TOWN COUNCIL APPOINTED PROJECTS**

**P-2012-0008 Fitch High School Roof Replacement (2012- 0090)**

Fitch High School Roof Replacement

*The group talked about the Fitch High School Roof Replacement project. Mr. Robarge reviewed the history of the project and the Town's twice denied appeals for an exemption from the State roof pitch requirements. The State contends that the specifications in Groton's plan would not support the roof's weight, which is one of the four criteria to dismiss the roof pitch requirement. Mr. Robarge informed the Committee that the RTM has approved the transfer of funds left over from the West Side Middle School Portable Classroom Unit and the SB Butler Boiler Repair to the Fitch High School Roof Replacement.*

**B) OTHER BOE PROJECTS**

*None.*

**6. UNFINISHED BUSINESS**

**A) Roles & Responsibilities**

*Chairman DeMatto told the Committee that he has had further discussions with the Town Manager on the Roles & Responsibilities document and will wait to hear back on moving forward.*

**7. NEW BUSINESS**

*Chairman DeMatto reported on the School Facility Initiative Task Force meetings. That Committee has discussed the strengths and weaknesses of the Groton school system and Chairman DeMatto will provide the PSBC with a list of their findings at the next meeting. The Task Force has set a charge for building utilization both immediate and long term. The School Facility Initiative Task Force report will be added to the PSBC agenda as a regular item.*

**8. OTHER BUSINESS**

*None.*

**9. ADJOURNMENT**

*The meeting adjourned at 8:15 Pm.*