



# Town of Groton - Public Works

134 Groton Long Point Rd  
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Public Works  
Administration  
(860) 448-4083

## Meeting Minutes

### Permanent School Building Committee

**Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell**

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Thursday, June 21, 2012

7:00 PM

Town Hall Annex - Community Room 1

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**1. ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Staff: Wes Greenleaf, Director of School Buildings & Grounds, GPS and Colleen Quattromani, Recorder.

*The meeting was called to order at 7:00 PM.*

**2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None.*

**3. APPROVAL OF MINUTES**

**a) June 5, 2012**

*A motion was made by Mr. Russell and seconded by Mr. Monteiro to approve the minutes of June 7, 2012 as written. The motion passed with one abstention by Mr. Frink.*

**4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

*Chairman DeMatto told the Committee that the Republican Party has appointed Mr. Campbell to the PSBC and he will now go through the Town approval process.*

**(b) Staff**

*None.*

**5. UNFINISHED BUSINESS**

**a) TOWN COUNCIL APPOINTED PROJECTS**

**P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)**

West Side Middle School Portable Classroom Unit

**1) Staff**

**2) Committee**

*Mr. Greenleaf told the Committee that the State Department of Construction Services approved the final plans and specifications for the portable classrooms at West Side Middle and Carl Cutler Middle schools this afternoon. The projects will be advertised for bid this weekend in the Hartford Courant. Mr. Greenleaf will also be making phone calls to contractors tomorrow to alert them that the projects are ready to move. Mr. Greenleaf reminded the Committee that these are two separate grants and will require separate bids. The bids will be opened in two weeks and Mr. Greenleaf will then be better able to determine if the projects will be completed in time for school in September.*

**P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)**

Carl Cutler Middle School Portable Classroom Units

- 1) Staff
- 2) Committee

*see West Side Middle School Portable Classroom Unit*

**P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)**

Mary Morrisson Asbestos Floor Tile Removal

- 1) Staff
- 2) Committee

*Mary Morrisson Elementary school was emptied by BOE maintenance staff in a single day in preparation for the asbestos floor tile removal. The contractor has been on site since Monday and expect to have all the asbestos floor tile removed by August 1st. The contractor will turn over sections of the building as soon as Mystic Air Quality has clearance so that BOE maintenance staff can come in behind them to complete the finish work.*

*Mr. Greenleaf informed the Committee that six more schools including Fitch High School will need asbestos removal in the coming years. The sheer size of Fitch High School will probably require the job to be completed in segments.*

**P-2012-0008 Fitch High School Roof Replacement (2012- 0090)**

Fitch High School Roof Replacement

- 1) Staff
- 2) Committee

*The Fitch High School Roof Replacement project has been delayed until next summer. Noyes Voght Architects could not reduce the professional cost estimate for the project and Mr. Greenleaf informed the Committee that an additional appropriation will be needed for the roof replacement. A patch with an estimated cost of \$5,000 to 6,000 will be required for the coming winter .*

**b) ADDITIONAL BOE PROJECTS**

**P-2012-0009 West Side Middle School Renovations**

West Side Middle School Renovations

*In discussions on the West Side Middle School renovations, Mr. Greenleaf informed the Committee that most of the demolition is complete. Mr. Greenleaf will be speaking with City Officials on Friday regarding the demolition of a wall in room 10. The BOE has the sign-off for the plans for the healthcare rooms and the crane is ready to begin installation of the rooftop HVAC systems tomorrow*

**P-2012-0010 Carl Cutler Middle School Renovations**

Carl Cutler Middle School Renovations

*At Carl Cutler Middle School the DPW has completed the new parking lot and painting is complete. Demolition for converting the art room is done and they are ready to start construction.*

**6. UNFINISHED BUSINESS**

*Chairman DeMatto told the Committee that the Town Manager had approved the PSBC Roles and Responsibilities proposal and has passed it on to the Town Council.*

**7. NEW BUSINESS**

*The next PSBC meeting is the regular meeting on Thursday, July 5, 2012.*

**8. OTHER BUSINESS**

*None.*

**9. ADJOURNMENT**

*A motion was made by Mr. Frink and seconded by Mr. Russell to adjourn the meeting at 7:32 PM.*