



Town of Groton - Public Works

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Public Works
Administration
(860) 448-4083

Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, and David Russell

Thursday, January 21, 2010

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Gordon Lange and Richard Monteiro
Members Absent: David Russell

Staff: Rick Norris, Project Manager - School Construction and Wes Greenleaf, Director of School Buildings & Grounds, GPS.

Others: Catherine Kolnaski, Town Councilor and Kevin Trejo.

The meeting was called to order at 7:05 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) January 7, 2010

A motion was made by Mr. LaFrance and seconded by Mr. Monteiro to accept the meeting minutes of January 7, 2010 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) School Building Project Update

Mr. Norris discussed the status of the elementary school projects closeout. All change orders have been completed and responded to by the State. He will contact Finance and Public Works to determine when State form EDO49F for project completion can be submitted to schedule the audits.

Mr. Greenleaf discussed FF&E status on the Fitch High School project. He is corresponding with SFU to ensure the Town receives maximum reimbursement. Mr. Norris reported on the status of contract closeout and status of the resolution of the water intrusion issue. Mr. Greenleaf also provided a table of utility usage for the public schools for part of the fiscal year.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) Phase II Committee

The status of the Phase II report and the proposed program was discussed. Mr. DeMatto by consensus will fill the vacancy created by Mr. Webster's resignation from the Phase II School Design Committee.

6. UNFINISHED BUSINESS

The Committee continued to work on Lessons Learned from the Phase I construction projects

7. **NEW BUSINESS**

The next meeting of the PSBC is the scheduled regular meeting of February 4, 2010.

8. **OTHER BUSINESS**

None.

9. **ADJOURNMENT**

The meeting was adjourned at 8:30 PM.