



Town of Groton - Public Works

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Wednesday, November 12, 2008

7:00 PM

Fitch - Administrative Conference Room

Special Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Gordon Lange, Richard Monteiro and David Russell

Members Absent: Robert Morrison and John Webster

Staff: Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director of School Buildings and Grounds, GPS and Colleen Quattromani, Recorder.

The meeting was called to order at 7:03 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) October 16, 2008

A motion was made by Vice-chairman Lange and seconded by Mr. Monteiro to accept the meeting minutes of October 16th as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Chairman DeMatto received notice from the Town Clerk advising him that he, Vice-chairman Lange and Mr. Monteiro have been appointed as members of the Permanent School Building Committee by the Town Council for a term expiring September 29, 2011.

(b) Fitch High School Addition and Renovation Project Update

Mr. Norris distributed copies of his report to the Town Manager and a summary of project costs outside the BEA process for the elementary school projects to the PSBC. The focus of the meeting was then turned to the Fitch High School project. Mr. Norris had additional information on the greenhouse, the gas and the hot water distribution issues.

The Project Team has completed plans for the greenhouse and GPS has accepted the plan. Mr. Norris reviewed the budget for the project which was more than originally estimated. A discussion followed on the original specifications for the greenhouse and the review process that approved what was finally constructed. The PSBC has requested an explanation of why the project funds are being spent and why some or all of the funding for the greenhouse is not coming from JCJ Architecture. The PSBC feels project funds should not be spent until the Town Manager gets back to them on JCJ Architecture's contribution to the greenhouse. The PSBC holds the Professional staff responsible for the greenhouse issue.

The Project Team has completed the final plan for gas in the Chemistry labs. The plan meets GPS needs and the Project Team has been directed to go forward. Mr. Norris talked to the PSBC about scheduling for the installation. The choice was waiting for school breaks or using 2nd shift.

The PSBC had a consensus to approve the 10% labor differential for 2nd shift labor and have the installation completed as soon as possible.

The group moved on to discuss the hot water distribution issue. Health code require an 85 degree temperature while Mr. Greenleaf said his goal is 110 degrees. Mr. Norris distributed a time test he conducted on the system and said the issue is still under study. The PSBC was satisfied that the system was working, if not optimally, but they would be interested to see if it could be improved.

The group also spoke about punchlist items in the renovation areas of Fitch. Groton Public Schools maintenance staff will begin wiring in Robotics as of November 13th. Shop teachers are placing equipment and the contractor is mounting the dust collector. A roof repair was completed where two buildings meet in the Robotics/Mechanics area. The parking lot is almost done. Curbs are being installed this week and striping will be done next week.

For the next PSBC meeting on Thursday, December 4th, Chairman DeMatto has asked for an update on the items discussed this evening as well as project closeout and turnover of the new school buildings to the Board of Education. Mr. Greenleaf told the PSBC of an issue that will affect the closeout of the Fitch Addition and Renovation project. There is a question as to whether or not Phase IV (Technology) received State approval prior to going to bid. If not special legislation may be required by the State.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) School Building Phase II Committee

None.

6. ADJOURNMENT

The meeting was adjourned at 8:25 PM.