



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell

Thursday, November 15, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Michael Doyle, Robert K. Frink and David Russell
Members Absent: Robert J. Austin-LaFrance, Daniel J. Campbell and Richard Monteiro

Staff: William Robarge, Director of School Buildings and Grounds, GPS and Colleen Quattromani, Recorder.

The meeting was called to order at 7:00 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) October 18, 2012

A motion was made by Mr. Frink and seconded by Mr. Doyle to approve the meeting minutes of October 18, 2012 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Mr. Doyle spoke with the Committee about a presentation he attended by Peregrine Energy Group and their study focused on evaluating and assessing municipal buildings, school facilities and Town of Groton policies and procedures regarding energy efficiency to develop a plan of action for the Town. The presentation may be viewed from the Town of Groton website.

Chairman DeMatto read a Thank You note from the Human Services Department for the donation the Committee made in honor of Wes Greenleaf's retirement.

(b) Staff

Mr. Robarge, Director of School Buildings and Grounds, GPS introduced himself to the Committee. Mr. Robarge is a life long Groton resident, has raised his family here and has worked for several of the area's major employers in various capacities. He trained as an electrician then became an engineer moving into administrative roles as his career progressed. He is happy with his new position with Groton Public Schools and has many plans for its future.

Mr. Robarge had a few days with his predecessor with Hurricane Sandy taking their attention. Mr. Greenleaf will also be spending a day a week with Mr. Robarge through the month of November.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) TOWN COUNCIL APPOINTED PROJECTS

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

Mr. Robarge updated the Committee on the progress of the installation of the portable classroom unit at West Side Middle School. The electrical tie in should be complete November 16th and then all that will be needed is the final inspection to sign off on the project. Furniture and computers are staged and ready to go as soon as the final sign off is made.

Mr. Frink noted that the landscaping he observed around the Portable Classroom Unit during the facility tour looked as if it would allow ponding and/or muddy conditions. Mr. Robarge said he would take a look at that and said he already had thoughts about altering the landscaping around the building with small stones to prevent mold from growing up the side of the buildings.

Committee Lead: David Russell

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

At the Carl Cutler Middle School Portable Classroom Units Project, the project is waiting for the installation of two utility poles. Installation has been delayed because of Hurricane Sandy. CL & P hopes to have them next week. Furniture and computers are staged and ready to go once the electrical work is complete and inspected by the Town. Mr. Robarge told the Committee that he thought the Portable Units were well built. One item that is being redesigned is the placement of rain gutters as the current placement could cause icing in a walkway in the winter months.

Committee Lead: Robert LaFrance

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

Mr. Frink summarized the now complete Mary Morrisson Asbestos Floor Tile Removal project for the Committee and Mr. Robarge.

Committee Lead: Robert Frink

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

Mr. Robarge and the PSBC discussed the Fitch High School Roof Replacement project and agreed it is unlikely that the State will grant a waiver to release Groton from the roof pitch requirement. Instead Mr. Robarge will be writing a letter to the Town Manager requesting that funds of approximately \$200,000 left over in the Portable Classroom Unit Projects be transferred to cover the cost of the Fitch High School Roof Replacement. With the State roof pitch requirement the Fitch High School Project cost went from \$600,000 to \$800,000.

Committee Lead: Richard Monteiro

B) OTHER BOE PROJECTS

Mr. Robarge spoke with the Committee about his review of Groton Schools and the action plan he is formulating. Chairman DeMatto said the PSBC would not be involved with decisions on building maintenance but perhaps smaller projects than the Phase I School Building Plans.

The group spoke of searching for grant money to fund renovation and upgrading in the schools. Mr. Robarge said he has thought of speaking with CL&P on some lighting incentive packages.

6. UNFINISHED BUSINESS

Chairman DeMatto met with the Town Manager to discuss the PSBC Roles & Responsibilities document. The pair will now meet together with the Director of Public Works for further input on the PSBC's proposal.

7. NEW BUSINESS

The next meeting of the PSBC will be Thursday, December 6, 2012. Chairman DeMatto has asked that the committee introduce themselves with their backgrounds for both the Committee themselves

and Mr. Robarge.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting adjourned at 8:20 PM.