



# Town of Groton – Public Works

## Special Meeting Minutes

### Permanent School Building Committee

134 Groton Long Point Road  
Groton, CT 06340-4394  
Public Works Administration  
(860) 448-4083

Chairman Robert J. Austin-LaFrance, Michael Doyle, Jamie Giordano, Douglas K. Manfred, Christina Post,  
David E. Russell and Kevin Trejo

Thursday, December 14, 2017

7:00 PM

Town Hall Annex - Community Room 1

#### 1. ROLL CALL

*Members: Chairman Robert J. Austin-LaFrance, Jamie Giordano, Douglas K. Manfred, Christina Post,  
David E. Russell and Kevin Trejo*

*Staff: Rick Norris, Tammy Hamelin, Sam Kilpatrick*

#### 2. APPROVAL OF MINUTES

- (a) *Mr. Russell moved to approve the December 7, 2017 meeting minutes. The motion was seconded by Mr. Trejo. Motion was passed unanimously*
- (b) *Corrections: Sam Kilpatrick will need to move to the Staff location of Roll Call. The correct spelling of Andrea Ackerman (BOE-observing)*

#### 3. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

*Staff:*

- *RFQ will be going out for the Commissioning Agent and Architect for the two other schools this weekend*
- *Architects contract was received and is being reviewed by Gary S*
- *Received the package of the contract review for the CM from ARCADIS*
- *The letter was received for Zero Kings Hwy and needs to be signed by the Attorney General*
- *A draft schedule was developed by ARCADIS for all three schools*
  - a) *Need to determine if the two other schools can be renovated for a completion of 6/2021 or need to be built as new for a completion of 1/2021*
  - b) *Need to get the new Architect on board by 02/2018 to determine the best option for the other two schools*
  - c) *This will give them approximately two months to decide on how to move forward.*
- *The Middle School Architect will start to attend the PSBC Meetings in 2018.*
- *This is a very compressed schedule and all items will need to be caught before the Prep Meeting for 01/2018 when the State of CT reviews the Schematic Designs.*

#### 4. MIDDLE SCHOOL DESIGN CRITERIA

- *A 3rd programming meeting was held on 12/14/17 to continue with the discussion of the school programming and educational needs.*
- *The Architect is building the new Consolidated Middle School according to the 154,000-sq. ft. per the conversation with OSCGR.*
- *Looking at the option of putting in a Blackbox Theater or a Cafetorium instead of an Auditorium.*
- *The Educators are responding to the answers the Architect is looking for each week.*
- *The Educators have a minimal number of books located in the library and need more storage for the World Language books and a printing station.*
- *The next meeting (Potential FINAL) is scheduled for 12/21/17.*
- *There is a thought of adding a bigger Gymnasium, but will need to justify with the Educational Program the need for one to get it approved by the*

*State of CT.*

- *There was a lot of discussion around the music program and how they are going to move forward with the program. Between the two schools, they currently have one period a day for music and with over 300 students it will need to separate periods.*
- *The Educators are looking at utilizing other spaces for the music program such as the Blackbox Theater, Cafeteria, etc.*
- *ARCADIS/SLAM is working on setting up a tour for the schools located in Hartford and Enfield, CT on 12/20/17 for the PSBC Members to look at schools designs and materials.*

*PSBC Members Design Requirements & Comments:*

- *Need 2 parking lots and know where the location of the fields is.*
- *Would like a covered area over entrance*
- *Would like to have layers and use the topography of the land for the design. If glass curtain walls how will the security be integrated?*
- *The elevator needs to have an access only card reader or key to make sure the students do not use it without approval.*
- *Would like peak roofs but leave enough room on the roofs to install solar panels in the future*
- *Make sure building is expandable for future.*
- *Would like to keep stone walls*
- *Eliminate multiple exterior finishes*
- *Would like to include outdoors as a nature trail for student learning*
- *Do not want the lower level to feel like a basement or the building to face the southern exposure*

## **5. NEW BUSINESS**

*ARCADIS is currently working on scheduling a walkthrough the week of December 18, 2017 to visit the recent designs SLAM completed to get some ideas of the exterior of the building and materials used*

## **6. ADJOURNMENT**

*Meeting was adjourned at 9:30pm*