



# Town of Groton - Public Works

134 Groton Long Point Rd  
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Public Works  
Administration  
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## Meeting Minutes

### Permanent School Building Committee

*Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Allan Gaudet and David Russell*

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Thursday, December 19, 2013

7:00 PM

Town Hall Annex - Community Room 2

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1. **ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle and David Russell  
Members Absent: Allan Gaudet

*Staff: William Robarge, Director of School Building and Grounds, GPS.*

*The meeting was called to order at 7:03 pm.*

2. **RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None.*

3. **APPROVAL OF MINUTES**

*A motion was made by Mr. Russell and seconded by Mr. Austin-LaFrance to accept the meeting minutes of December 5, 2013 as submitted. The motion passed unanimously.*

4. **COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

*Mr. Doyle and Mr. Robarge updated the Committee on the status of the turf field at the High School. \$20K has been approved in the CIP budget to research the options available. The Committee will be following this work with great interest.*

**(b) Staff**

*Mr. Robarge provided the Committee members with copies of the proposed CIP Education projects through FYE 2020.*

5. **RECEIPT OF SUBCOMMITTEE REPORTS**

**A. BOE Projects**

*Mr. Robarge indicated that, although the architect had dropped off updated drawings A and P, questions regarding the removal of cants and the overlap dimensions discussed at the previous meeting had yet to be addressed. Members of the Committee were disappointed by the lack of response and directed Mr. Robarge to request that the Architect (or designee) attend the next Committee meeting for the purpose of clarifying aspects of the drawings and answer questions Committee members have. The Committee made it clear that it will not approve this project until it has received satisfactory answers to its questions.*

**B. Town Council Appointed Projects**

**1. School Facilities Initiative Task Force**

*Chairman DeMatto let the Committee know that the meeting scheduled for December had been cancelled and that there was some question as to whether there will be a meeting on January 9th. At this time, the Superintendent and several members of the BOE are scheduled to attend. Chairman DeMatto is unable to attend, however either Mr. Doyle or Mr. Austin-LaFrance will represent the Committee at the meeting, if it takes place.*

**2. Groton School System Emergency Action Plan Review Committee**

*Mr. Robarge updated the Committee, indicating that it looked as though this Committee would be*

*forming sometime in February and that there were several people that had indicated interest in being on the Committee.*

### **3. School Security**

*Mr. Robarge also reported that \$250K has been requested for the creation of sally port-type entrances at those Town schools which currently do not have them.*

### **6. UNFINISHED BUSINESS**

*Mr. Austin-LaFrance asked Mr. Robarge for any updates on window issues at the High School. Mr. Robarge reported that leaks are still being reported, including both original and replacement windows within the courtyard space. Visual inspection of some of these suggests that flashing may be a source, as drip edges added to some window installations seem to have alleviated the problem. This is still being investigated.*

### **7. NEW BUSINESS**

*None.*

### **8. OTHER BUSINESS**

*Mr. Austin-LaFrance will contact Mr. Gaudet to establish if he is available for a meeting on January 2, 2014 at 7:00 pm. Members present, with the exception of Chairman DeMatto, indicated that they would be available to meet on this date. If it can be arranged that a quorum would exist for a meeting on January 2, 2014, Mr. LaFrance will communicate the same to Mr. Robarge in an effort to have the Architect (responsible for the roof project at the High School) present to answer members questions. If a quorum cannot be established for the January 2, 2014 date, the next regular meeting of the Committee will be January 16, 2014 at 7:00 pm.*

### **9. ADJOURNMENT**

*A motion to adjourn was made by Mr. Russell, seconded by Mr. Doyle and the meeting was adjourned at 8:07 pm.*