



Town of Groton - Public Works

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell

Thursday, December 6, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell

William Robarge, Director of School Buildings & Grounds, GPS and Colleen Quattromani, recorder..

The meeting was called to order at 7:05PM.

Mr. LaFrance arrived at 7:10 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) November 15, 2012

A motion was made by Mr. Frink and seconded by Mr. Russell to accept the meeting minutes of November 15, 2012 as written. The motion passed with one abstention by Mr. Campbell.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Mr. Doyle told the Committee that \$250,000 in funds have been secured to improve the fields of the Merritt property for sports at Fitch High School.

(b) Staff

None.

5. RECEIPT OF SUBCOMMITTEE REPORTS

A. TOWN COUNCIL APPOINTED PROJECTS

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

Committee Lead: David Russell

Mr. Robarge told the PSBC that the CO for West Side Middle School has been delayed because it has been discovered that the Fire Department's ladder truck does not have the room to turn onto the site's access road which would service the rear of the portable classroom unit. A proposal has been made for a new access road that would require the Town to move a SEAT bus stop. Mr. Robarge hopes to receive a temporary CO with in the week once the City Planner receives five new sets of stamped drawings with the new access plan. In the meantime Dr. Ramos has sent out information on the status of the Portable Classroom Unit project to parents.

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

Committee Lead: Robert LaFrance

Students and teachers have moved into the Portable Classroom Units at Carl Cutler Middle School. Everything is set with the exception of some computer equipment which is still being set up. The school principal is happy with the final product.

B) OTHER BOE PROJECTS

Mr. Robarge informed the Committee that he is asking the Town Council to move funds left over from the Portable Classroom Units projects and the SB Butler Boiler Project to the Fitch High School Roof Replacement Project.

6. UNFINISHED BUSINESS

a) Roles & Responsibilities

Chairman DeMatto met with the Town Manager and the Director of Public Works to discuss the Roles & Responsibilities document. Most of the comments were editorial and the document will be left primarily as written. The Town Manager will work with DPW staff to come up with a preamble for the document.

b) PSBC Member Introductions

Postponed until January 17, 2013 meeting.

7. NEW BUSINESS

The PSBC has cancelled their regular meetings scheduled for December 20, 2012 and January 3, 2013. The next meeting of the PSBC will be Thursday, January 17, 2013.

Mr. Robarge has said he will email any updates on the West Side Middle School to the PSBC in the interim.

An updated contact list will be distributed at the next meeting.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting adjourned at 8:10 PM.