



# Town of Groton - Public Works

134 Groton Long Point Rd  
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Public Works  
Administration  
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## Meeting Minutes - Draft

### Permanent School Building Committee

*Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Allan Gaudet and David Russell*

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Thursday, February 6, 2014

7:00 PM

Town Hall Annex - Community Room 1

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1. **ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Allan Gaudet and David Russell

Staff: Mr. Robarge, Director of School Building and Grounds, GPS and Mrs. Ohlmann Leitch, Supervisor of Administration, DPW.

*The meeting was called to order at 7:00pm.*

2. **RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None.*

3. **APPROVAL OF MINUTES**

a) **January 2, 2014**

*A motion was made by Mr. Doyle and seconded by Mr. Gaudet to accept the meeting minutes of January 2, 2014 as modified. The motion passed 4 - 0 with Chairman DeMatto abstaining.*

4. **COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

(a) **PSBC Members**

*Chairman DeMatto shared that Mr. Russell was reappointed to the PSBC for a three year term ending September 29, 2016. Mr. Russell shared that the Fitch High School would be hosting a Robotics completion on March 8th and 9th.*

(b) **Staff**

*None.*

5. **RECEIPT OF SUBCOMMITTEE REPORTS**

**A. BOE Projects**

*On the Fitch Roof Project, Mr. Robarge reported that since the work was valued less than \$1M that the local building inspector would approve the plans. Lead and PCB testing had to be done in the work area. Both tests were negative. Mr. Robarge reported that there was contractor interest in getting the work.*

**B. Town Council Appointed Projects**

**1. School Facilities Initiative Task Force**

*No meetings scheduled.*

**2. Groton School System Emergency Action Plan Review Committee**

*No meetings have been held. Mr. Robarge will inform Chairman DeMatto, Mr. Russell and Mr. Gaudet when the first meeting will be. In addition to the Emergency Action Plan Review, there are additional requirements that have come out of the School Security Infrastructure Committee that will have to be incorporated into the Action Plans.*

6. **UNFINISHED BUSINESS**

*The windows at Fitch High School continue to leak. There was a discussion about the history of the attempted fixes. In the meeting minutes for June 25, 2009, it was noted that a Certificate of Occupancy was received and the school was turned over to the Board of Education. The turnover letter indicated that there were window leaks that needed to be fixed and other minor items to complete. Chairman DeMatto will be meeting with Dr. Graner to discuss the history of the windows.*

**7. NEW BUSINESS**

*None.*

**8. OTHER BUSINESS**

*The next meeting of the PSBC is planned for March 20th at 7 PM.*

**9. ADJOURNMENT**

*A motion was made by Mr. Russell to adjourn the meeting at 8:10 PM.*