



# Town of Groton - Public Works

134 Groton Long Point Rd  
Groton, CT 06340-4394  
Public Works  
Administration  
(860) 448-4083

## Meeting Minutes

### Permanent School Building Committee

*Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell*

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Wednesday, April 3, 2013

7:00 PM

Town Hall Annex - Community Room 3

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#### Special Meeting

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#### 1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell

*Staff: William Robarge, Director of School Buildings & Grounds, GPS and Colleen Quattromani, Recorder.*

*The meeting was called to order at 7:00 PM.*

*Mr. Russell arrived at 7:05PM*

#### 2. Report from Director of School Buildings and Grounds, GPS

##### a) EDO42 Fitch High School Roof Replacement

*Mr. Robarge reviewed the Fitch High School Roof Replacement plans and specifications distributed to the PSBC earlier in the week in an email. In the discussion that followed the PSBC spoke of past project experiences and were adamant that the Fitch Roof Replacement project have milestones, a firm end date and hands on supervision by qualified professionals. The Committee has asked that the project be documented with notes and photographs. Mr. Frink will be the PSBC lead for the project with backup provided by Chairman DeMatto and Mr. LaFrance.*

*The PSBC asked that notice of the project be sent to Fitch High School neighbors, the baseball team and any others that might be impacted by the roof project.*

*A motion was made by Mr. Campbell and seconded by Mr. Russell for the Director of School Buildings and Grounds, GPS to take the Fitch High School Roof Replacement Project out to bid. The motion passed unanimously and Chairman DeMatto signed the EDO42 form on behalf of the PSBC.*

#### 3. ADJOURNMENT

*The meeting adjourned at 8:00 PM*