



# Town of Groton - Public Works

134 Groton Long Point Rd  
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Public Works  
Administration  
(860) 448-4083

## Meeting Minutes

### Permanent School Building Committee

**Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Allan Gaudet and David Russell**

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Thursday, April 17, 2014

7:00 PM

Town Hall Annex - Community Room 1

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**1. ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Allan Gaudet and David Russell

Staff: Mr. Robarge, Director of School Buildings & Grounds, GPS.

*The meeting was called to order at 7:04 pm.*

**2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None.*

**3. APPROVAL OF MINUTES**

**a) February 6, 2014**

*A motion was made by Mr. Russell and seconded by Mr. Gaudet to accept the meeting minutes of February 6, 2014. The motion passed 5-0.*

**4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

*Mr. Doyle reported that he attended the BOE/RTM/TC and City Liaison Committee meeting and discussed the possible Parks and Recreation Merritt property field project.*

**(b) Staff**

*None.*

**5. RECEIPT OF SUBCOMMITTEE REPORTS**

**A. BOE Projects**

*The Fitch High School Reroofing Project - Mr. Robarge reported that he had verbal approval for the project and would be able to put the job out to bid, when he received written approval for the project before the end of April. Roof bid review assignments were Mr. LaFrance with Mr. Gaudet as an alternate.*

**B. Town Council Appointed Projects**

**1) School Facilities Initiative Task Force**

*There will be a School Facility Committee workshop on May 9th and 10th, Chairman DeMatto will provide a summary of the workshop at the next PSBC meeting.*

**2) Groton School System Emergency Action Plan Committee**

*There is a new requirement that all schools in the district have a School Safety and Security Plan, as well as a School Committee. Chairman DeMatto and Mr. Gaudet will be the primary representatives. Mr. Russell will be an alternate. Mr. Robarge will inform Chairman DeMatto, Mr. Gaudet and Mr. Russell when the first meeting will be held. The ten school plans are due for approval on July 1, 2014. Training on the plans needs to be completed before the start of school in the fall.*

**6. UNFINISHED BUSINESS**

*The windows at Fitch High School continue to leak. In the storm on April 16th, 57 windows leaked. Mr. Robarge provided the Committee the list of locations that leaked. the Committee is not satisfied with the resolution of the leaking windows at Fitch High School and requests the statues/plans for fixing the windows.*

**7. NEW BUSINESS**

*None.*

**8. OTHER BUSINESS**

*The next meeting of the PSBC is the regularly scheduled meeting on May 15th at 7 pm.*

**9. ADJOURNMENT**

*A motion was made by Mr. LaFrance to adjourn the meeting at 8:23 pm*