



# Town of Groton - Public Works

134 Groton Long Point Rd  
Groton, CT 06340-4394  
Public Works  
Administration  
(860) 448-4083

## Meeting Minutes

### Permanent School Building Committee

**Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.**

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Thursday, June 4, 2009

7:00 PM

Town Hall Annex - Community Room 1

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#### Regular Meeting

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#### 1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Gordon Lange, Richard Monteiro, David Russell and John Webster

Members Absent: Robert Morrison

Staff: Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director School Buildings & Grounds, GPS and Colleen Quattromani, Recorder.

Also present: Mark Oefinger, Town Manager.

The meeting was called to order at 7:00 PM.

#### 2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

#### 3. APPROVAL OF MINUTES

##### a) April 16, 2009

A motion was made by Mr. LaFrance and seconded by Mr. Russell to accept the minutes of April 16, 2009 as written. The motion passed unanimously with one abstention by Mr. Webster.

#### 4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

##### (a) PSBC Members

None.

##### (b) Catherine Kolnaski and Northeast Academy Elementary Schools

Mr. Norris provided the PSBC with an update on the elementary school projects. The planner has agreed that all work required to issue a Certificate of Site Plan Compliance for Northeast Academy is complete. There is an issue yet to resolve at Catherine Kolnaski. Chairman DeMatto asked for an update on the shades for the elementary school Cafeteriums. Perforated shades were purchased for Northeast Academy out of project funds and by GPS for the Catherine Kolnaski Magnet School. In continuing work on the lightning issue for the schools FSI is evaluating the DC to AC conversion to complete the work recommended by Fuss & O'Neill. Fuss & O'Neill will conduct a final inspection when the conversion is done.

Mr. Norris distributed his report to the Town Manager and the group reviewed the status of the project funds including the project contingencies and expenditures. Staff is busy closing out the remaining contracts and preparing for the project audits.

##### (c) Fitch High School

Mr. Norris provided the PSBC with an update on the Fitch High School project. He and Mr. Greenleaf conducted a water test on the windows and will meet with the window installer tomorrow for additional testing. The window issue will not effect the Certificate of Occupancy and the Board of Education is willing to accept the school as long as a solution to the issue is

*found. The adjustment of catch basins heights in the new parking lot, installation of the new Fitch sign and the relocation of the existing sign will be completed this summer.*

*JCJ will provide the Certificate of Substantial Completion tomorrow which will allow the Building Official to issue the final Certificate of Occupancy. Contract close out continues and staff continues to work on completing items necessary for the Certificate of Site Plan Compliance.*

**5. RECEIPT OF SUBCOMMITTEE REPORTS**

**a) Phase II Committee**

*Vice-chairman Lange told the PSBC about the latest discussions of the Phase II Committee. Several options are being considered.*

**6. UNFINISHED BUSINESS**

*None.*

**7. NEW BUSINESS**

*The regularly scheduled meeting of the PSBC on Thursday, June 18, 2009 has been cancelled. The next meeting maybe a special meeting to be determined or the regular meeting scheduled for Thursday, July 2, 2009.*

**8. OTHER BUSINESS**

*None.*

**9. ADJOURNMENT**

*The meeting was adjourned at 8:05 PM.*