



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

*Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink,
Richard Monteiro and David Russell*

Thursday, September 20, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Daniel J. Campbell, Michael Doyle, Robert K. Frink and David Russell
Members Absent: Richard Monteiro

*Staff: Wes Greenleaf, Director of School Building and Grounds, GPS and Colleen Quattromani,
Recorder.*

Also present: Dan Campbell, PSBC candidate.

The meeting was called to order at 7:00 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) September 6, 2012

A motion was made by Mr. Russell and seconded by Mr. Doyle to accept the minutes of September 6, 2012 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) Staff

Mr. Greenleaf took some time to explain the BOE budget spreadsheet for the West Side Middle and Carl Cutler Middle School Portable Classroom Units projects which are part of the Middle School consolidation. At this time the project appears to be coming in under projection with \$271,992.45 left in the balance and Mr. Greenleaf doesn't expect that figure to change much.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) TOWN COUNCIL APPOINTED PROJECTS

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

Committee Lead: David Russell

1) Staff

2) Committee

The foundation for the portable classroom unit has been poured. The window issue has been resolved. The contractor was asked to change the HVAC capacity for the portables to 25 which is the capacity currently used with other HVAC units in other classrooms in Groton schools.

Chairman DeMatto spoke of an article in the Mystic River Press where teachers told reporters that the schools were better organized this year despite the changes to the school programs than in some past sessions.

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

Committee Lead: Robert LaFrance

- 1) Staff
- 2) Committee

The foundation for the portable classrooms units at Carl Cutler are in. The route for a conduit to the school was changed to place it farther away from the ball field and avoid an old oak tree. The projected completion date for the portables is October 29th and Mr. Greenleaf is expecting a 57.5% grant reimbursement.

Mr. Frink attended a contractor meeting with Mr. Greenleaf last week and expressed his high regard for the project architect to the PSBC.

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

Committee Lead: Robert Frink

- 1) Staff
- 2) Committee

Mr. Greenleaf provided the PSBC with a copy of a letter he wrote to the Town Manager discussing the cost overrun for the Mary Morrisson Asbestos Tile Removal and Replacement project. The letter contained a draft resolution for consideration by the Town Council. The project ran over budget for three reasons; 1) the bids came in over estimate, 2) a better quality tile was used for a longer life expectancy and 3) the Architect decided the floor should be leveled before retiling. In his letter Mr. Greenleaf suggests that funds left over from the SB Butler Boiler project be used for the Mary Morrisson Asbestos Tile project.

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

Committee Lead: Richard Monteiro

- 1) Staff
- 2) Committee

Mr. Greenleaf is waiting on two cost estimated from contractors on the 1/2" and 1/4" pitched roofs to help establish the Groton BOE's case for a waiver from the state. Mr. Greenleaf told the Committee that Harry Watson is also working on the issue for the Town.

OTHER BOE PROJECTS

Mr. Greenleaf will bring the 6 year CIP plan for to the next PSBC meeting.

6. NEW BUSINESS

In an update on the search for a new Director of School Buildings & Grounds, Mr. Greenleaf told the Committee that there where at least two candidates going forward for a final interview next week and that the BOE hoped to make a decision quickly so that there might be some overlap before he retires.

7. OTHER BUSINESS

Chairman DeMatto told the Committee that he has heard from Mayor Bond regarding the PSBC draft Roles & Responsibilities. Mayor Bond plans to ask that it be scheduled for a review at a COW meeting.

8. ADJOURNMENT

A motion was made by Mr. Frink and seconded by Mr. Russell to adjourn the meeting at 8:05 PM.