



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Thursday, May 17, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Staff: *Mr. Greenleaf, Director of School Buildings and Grounds, GPS and Colleen Quattromani, recorder.*

The meeting was called to order at 7:03PM.

Mr. Lafrance arrived at 7:05PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) April 19, 2012

A motion was made by Mr. Russell and seconded by Mr. Monteiro to accept the meeting minutes of April 19, 2012 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Mr. Frink told the Committee that Mr. Doyle had been approved by the Town Democratic Party to be a member of the Permanent School Building Committee. Chairman DeMatto spoke with Mr. Doyle who looks forward to serving with the Committee.

(b) Staff

The Committee received a memo for the Director of Public Works updating the group on the Fitch High School Windows. The Committee sends it thanks to Mr. Schneider for his work keeping them informed on the progress of the project.

5. RECEIPT OF SUBCOMMITTEE REPORTS

None.

6. UNFINISHED BUSINESS

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

Mr. Greenleaf talked of the approval process for the West Side Middle School portable classroom unit installation. The project was presented at a Public Hearing in the City last Wednesday. The Civil Engineer and the Architect gave presentations. City Officials decided unanimously for the project to proceed.

The project moves to the second State review this Tuesday. Mr. Greenleaf is concerned with the project schedule if the State does not approve the project this week. Mr. LaFrance suggested that the BOE contact the five companies manufacturing the portable units to put them on notice of the

impending bid. Mr. Greenleaf said he would make the calls. Mr. Greenleaf did assure the Committee that should the portable classroom unit installation be delayed education would not suffer as contingency plans are ready. If the portable units are not ready, programs will be placed on carts. This will add two carts to the education plan. Chairman DeMatto and Mr. Russell have agreed to attend the Town Council meeting on the 29th to discuss the West Side portable classroom unit project.

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

Mr. Greenleaf spoke with the Committee about some of the challenges for plan approval for the Cutler Middle School portable classroom units project including the addition of eighteen more parking spaces. As with West Side Middle School, the Cutler project goes before the State again this week. If the State approves the project next week it will be placed out to bid that weekend. A delay in State approval would delay the project for weeks.

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

The Mary Morrisson Asbestos Tile project will be placed out for bid this weekend. There are three major companies who have done work for the Town in the past and they have all been notified of the impending project bid. Building Maintenance staff will be emptying the entire school and storing furniture and supplies in 40ft trailer containers as soon as school finishes for the year.

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

The State has refused to release the Fitch High School Roof Replacement project from the 1/2" pitch requirement. Mr. Greenleaf will be calling Legislators on the matter. Noyes Vogt, architect for the project, will have updated plans this week but a contingency plan might be necessary if the project isn't approved quickly. Mr. Greenleaf said the BOE might have to have a membrane placed over the lobby roof for the winter and then try to bid the project out next spring.

P-2012-0009 West Side Middle School Renovations

West Side Middle School Renovations

Mr. Greenleaf told the PSBC that the RTM voted to approve CIP funds which will cover the West Side Middle School Renovation. Permits are expected in a day or two and the project should be completed in time for the August 25th deadline.

P-2012-0010 Carl Cutler Middle School Renovations

Carl Cutler Middle School Renovations

The Carl Cutler Middle School Renovation is 60% complete on the inside as BOE building maintenance staff has been able to work without interrupting school. One project that will be completed with the renovation is the installation of phones in each classroom for safety purposes. This project will be complete for the August 25th deadline.

7. NEW BUSINESS

Chairman DeMatto asked for a budget report on the projects and Mr. Greeleaf said he would provide an update at the next meeting.

The next PSBC meeting is June 7, 2012.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting was adjourned at 7:55 PM