



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Wednesday, May 16, 2007

7:00 PM

Town Hall Annex - Community Room 1

Special Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Gordon Lange, Richard Monteiro, Robert Morrison and David Russell

Members Absent: John Webster

Staff: Rick Norris, Project Manager - School Construction and Linda Martin, Recorder.

JCJ Architecture: Scott Ceella, Principal, Greg Smolley, Associate Principal and Jeff Beatrice, Associate.

Gilbane Building Company: Peter Manning, Project Executive and Peter Scalora, Senior Project Manager.

Also present: Catherine Kolnaski, Town Councilor.

The meeting was called to order at 7:01 p.m.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

Steven Snipes spoke about school project contractor not complying with union wage and benefit requirements.

Keith Brothers distributed copies of a letter which was submitted to the Town Council May 15.

Luigi Torchia also spoke about non union laborer working at the Fitch School Project.

3. APPROVAL OF MINUTES

a) May 3, 2007

A motion was made by Mr. LaFrance, seconded by Mr. Monteiro, to approve the minutes of the regular meeting of May 3, 2007. Approved unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) JCJ Architecture

1) Catherine Kolnaski and Northeast Academy Elementary Schools

Greg Smolley, Associate Principal, JCJ told the PSBC that the design for the playscapes will be reviewed by BSF on June 11th and the FF&E for Fitch High School will be reviewed by BSF on June 15th. Discussion then turned to the window systems at the Catherine Kolnaski Elementary School. JCJ has been working with Gilbane Building Company and Lockheed, the window contractor, to determine which systems will work with the current design, which calls for a lot of natural lighting, and minimize the impact to the construction schedule. JCJ described what changes are required to accommodate the windows there.

2) Fitch High School

(see JCJ Architecture Elementary School report)

(c) Gilbane Building Company**1) Catherine Kolnaski and Northeast Academy Elementary Schools**

Peter Scolara of Gilbane distributed the CM summary for the elementary schools (report attached) and spoke at length about the Impact Resistant Windows at the Catherine Kolnaski School. It was the consensus of the Permanent School Building Committee for Gilbane to move forward with obtaining the impact resistant windows from Lockheed.

2) Fitch High School

Peter Manning, Project Executive, gave the CM report for Fitch High School (report attached). He began the review of the Fitch Addition and Renovation project with a discussion on the window systems for the High School. The courtyard windows have been released for fabrication and shop drawings will be prepared for the impact resistant window upgrade.

(d) Board of Education staff**1) Catherine Kolnaski and Northeast Academy Elementary Schools**

No report.

2) Fitch High School

No report.

(e) Department of Public Works staff**1) Catherine Kolnaski and Northeast Academy Elementary Schools**

Mr. Norris discussed the Public Works Report which reviews the project contingencies and project expenditures to date. (report attached) Mr. Norris told the Committee that he is working on several outstanding easement agreements. He also reminded the PSBC of the business caravan which is touring the school construction projects on Saturday, May 19th.

2) Fitch High School

(see Public Works Elementary School report)

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

The next meeting will be Thursday, June 7, 2007 at 7:00 pm.

7. OTHER BUSINESS

None.

8. ADJOURNMENT

The meeting was adjourned at 8:50 p.m.