



# Town of Groton - Public Works

134 Groton Long Point Rd  
Groton, CT 06340-4394  
Public Works  
Administration  
(860) 448-4083

## Meeting Minutes

### Permanent School Building Committee

**Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell**

---

Thursday, December 1, 2011

7:00 PM

Town Hall Annex - Community Room 1

---

**1. ROLL CALL**

*The meeting was called to order at 7:00 PM by the Chairman, Mr. DeMatto.*

*Members present: Chairman Rick DeMatto, Vice-chairman Robert LaFrance, Richard Monteiro, David Russell and Robert Frink.*

*Staff: Rick Norris, Project Manager - School Building, Wes Greenleaf, Director of School Buildings & Grounds, GPS.*

*Other: Mike Doyle.*

Members Present: Robert J. Austin-LaFrance, Robert K. Frink and David Russell

**2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None.*

**3. APPROVAL OF MINUTES**

*A motion was made by Mr. Monteiro and seconded by Mr. Russell to accept the PSBC meeting minutes of November 17, 2011 as written. The motion passed with one abstention by Mr. LaFrance.*

**4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

*None.*

**(b) Staff**

*Wes Greenleaf reported that the Town is awaiting the final grant payments for Catherine Kolnaski Elementary School and Fitch High School. The payments reflect the expected reimbursement rates of 60% for Fitch High School, 60% for Northeast Academy Elementary School and 64.77% for Catherine Kolnaski Elementary School.*

*The Committee has requested that the Director of Public Works provide a status on the Fitch High School window repair for the next PSBC meeting.*

*Mr. Greenleaf told the Committee that an extensive tile repair has been completed by the contractor at Catherine Kolnaski Elementary School. The Chair asked if staff is satisfied with the work and requested that Catherine Kolnaski staff be given a brief survey on the matter.*

*Mr. Greenleaf reported a thermal glass seal failure at Catherine Kolnaski. Parking at Fitch High School was also discussed.*

**5. RECEIPT OF SUBCOMMITTEE REPORTS**

*None.*

**6. UNFINISHED BUSINESS**

**P-2011-0001     Define Project Oversight Responsibilities**

*The Committee reviewed the PSBC Roles document and will bring ideas and further suggestions to the next meeting.*

**P-2011-0004     Board of Education Vision Committee**

*The group discussed the Vision Committee report and the need to close one of Groton's middle schools.*

**7.     NEW BUSINESS**

*The next meeting of the Permanent School Building Committee will be January 5, 2012.*

Members Present: Robert J. Austin-LaFrance, Robert K. Frink and David Russell

**8.     OTHER BUSINESS**

**9.     ADJOURNMENT**

*The meeting adjourned at 8:50 PM.*