



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Thursday, March 20, 2008

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Gordon Lange, Richard Monteiro, David Russell and John Webster

Members Absent: Robert J. Austin-LaFrance and Robert Morrison

Staff: Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director of School Buildings & Grounds, GPS and Colleen Quattromani, Recorder.

Gilbane Building Company: Peter Manning, Project Executive.

JCJ Architecture: Jeff Beatrice, Associate.

Also present: Catherine Kolnaski, Town Councilor.

The meeting was called to order at 7:00 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) February 21, 2008

A motion was made by Vice-chairman Lange and seconded by Mr. Russell to accept the meeting minutes of February 20th as written. The motion carried unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) Catherine Kolnaski Magnet School and Northeast Academy Elementary School

Mr. Norris distributed his March 11th report to the Town Manager for the RTM. (attached) The report included the status of the project contingencies and project expenditures for the elementary school projects as well as the Fitch High School Addition and Renovation project. The elementary schools are completed with the exception of some punch list items. Mr. Greenleaf reviewed a list of deficiencies with the PSBC. The Project Team including Gilbane, JCJ and school staff have compiled a list of items to be addressed before JCJ and the Town building inspector sign off on the projects. The Project Team is also working on contract closeouts. One contractor, the sitework contractor, on the Northeast project is completely signed off.

(c) Fitch High School Addition and Renovation Project

1) Department of Public Works staff

Mr. Norris also reviewed the project contingencies and expenditures for the Fitch High School Addition and Renovation project. A few new items being address for the project include installing gas for the science labs and some additional remediation needed as part of the renovation portion of the Fitch project. Funds for these items may need to come from a reduction to other items such

as planting and parking design materials. The PSBC and the Town Planning Department will need to approve some of these changes.

2) Gilbane Building Company

Mr. Manning, distributed Gilbane's CM Summary for the Fitch High School Addition and Renovation project. Gilbane is in the process of refining the construction schedule for the Renovation project with input from the trade contractors. Demolition for the renovation is well under way. The Mechanical and Electrical contractors are supporting the demolition crew.

In the Addition portion of the project roof detailing is scheduled to be complete next week. The 12th science lab and the acoustical tiles for "Main Street" will be completed during the April school break.

3) JCJ Architecture

Mr. Beatrice told the PSBC that the wireless management software for the technology system was installed Thursday. Speech amplification equipment has been installed at all three schools. Installation has begun at the High School for the ceiling projectors. Mr. Norris told the Committee that a projector/Promethean board unit was available for demonstrations during the High School Open House.

4) Board of Education staff

Mr. Greenleaf told the PSBC that the Board of Education has a long term agreement for technology service with Thames Valley Communication. The Committee was also told that the Board of Education will seek a RTM reappropriation of CIP funds originally approved to replace some rooftop systems at Fitch High School.

5. RECEIPT OF SUBCOMMITTEE REPORTS

(a) School Building Phase II Committee Report

Vice-chairman Lange and Mr. Webster joined JCJ on March 7th for a tour of middle schools in Farmington and Glastonbury. There is an opportunity for the PSBC to tour Clark Lane School in Waterford on March 27th. The group will meet at the Town Hall Annex and car pool over.

(b) School Opening Celebration

The next meeting for the School Opening Celebration Committee is Monday, April 28th and to be held at 3:00 pm in Room 19 at the Board of Education Building.

6. UNFINISHED BUSINESS

Mr. Beatrice told the Committee that the bronze dedication plaques were coming in soon.

7. NEW BUSINESS

The next meeting of the PSBC is the regular meeting on April 3, 2008.

8. ADJOURNMENT

The meeting adjourned at 8:50 PM.