

MINUTES
PLANNING COMMISSION
SEPTEMBER 26, 2017 – 7:00 P.M.
TOWN HALL ANNEX – COMMUNITY ROOM 2

Chairman Pritchard called the meeting to order at 7:02 p.m.

I. ROLL CALL

Regular members present: Pritchard, Kane
Alternate members present: Tarbox
Members absent: Zod, Munn, Steinford
Staff present: Glemboski, Gilot

Chairman Pritchard seated Tarbox for Steinford and appointed Kane Acting Secretary.

II. APPROVAL OF MINUTES

1. September 12, 2017

MOTION: To adopt the minutes of September 12, 2017 as written.

Motion made by Kane, seconded by Tarbox. Motion passed unanimously.

III. PUBLIC COMMUNICATIONS - None

IV. SUBDIVISIONS - None

V. SITE PLANS

1. Lot 9 Library Hill LLC, 224 Leonard Drive – Request for site plan extension

MOTION: To approve a five year extension of the site plan for 225 Leonard Drive to October 14, 2022.

Motion made by Pritchard, seconded by Kane, so voted unanimously.

2. Central Hall, 18-22 West Main Street – Request for site plan extension

MOTION: To approve a five year extension of the site plan for Central Hall/Historic Mystic LLC, 18-22 West Main Street to October 9, 2022.

Motion made by Pritchard, seconded by Tarbox, so voted unanimously.

VI. OLD BUSINESS – None

VII. NEW BUSINESS

1. Zoning Commission referral for a Public Hearing on October 4, 2017

a. SPEC#355 – Mumford Cove Association– 3 Neptune Drive (CAM)

Staff reviewed the application for the Mumford Cove dredging project. Approximately 8,000 c.y. of material will be moved to the beach area. Due to timing constraints, the project may require multiple years to complete.

The Commission had no comment.

2. Report of Commission

3. New Applications

a. SIT17-11 - 245 Leonard Drive, 245 Leonard Drive (CAM)

Staff explained the application for a lot on Leonard Drive. The site plan was approved five years ago but recently expired so they have resubmitted the application.

VIII. REPORT OF CHAIRMAN

Chairman Pritchard said that he signed plans last week for the Walker Hill Water Tank improvements and the Old Mystic Fire House improvements.

Tarbox asked staff about the parking lot expansion of the doctor's offices on Sandy Hollow Road. She was not sure if their approval was for expansion of both parking lots, or only one. Staff will check with the planner.

REPORT OF STAFF

Staff said there will be a special meeting of the Zoning Commission on October 18th to review the zoning regulations; the Planning Commission was invited to attend. Staff will send the agenda packet to the Planning Commission when they send it to the Zoning Commission.

ADJOURNMENT

Motion to adjourn at 7:20 pm was made by Tarbox, seconded by Kane, so voted unanimously.

Michael Kane, Acting Secretary
Planning Commission

Prepared by Debra Gilot
Executive Assistant