



# Town of Groton, Connecticut

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager  
860-441-6630

## Meeting Minutes

### Representative Town Meeting

**Moderator Christine Conley, Representatives Karin Adams, Jean-Claude Ambroise, Joseph Baril, Alicia Bauer, Susan Deane-Shinbrot, Luanne E. DeMatto, John A. Espada, Robert M. Garcia, Patrice Granatosky, Dolores Harrell, Conrad F. Heede, Lynn Crockett Hubbard, Matthew G. Longino, Jim Loughlin, Lisa M. Luck, Brandon Marley, Jackie Massett, Bruce A. McDermott, Roscoe Merritt, Scott Meyer, Douglas Monaghan, Karen Morton, Kathy Neugent, Scott Newsome, Juliette M. Parker, Richard J. Pasqualini, Jr., Shawn Powers, John F. Scott IV, Richard Semeraro, Bill Smith, Judith Strode, Mark Svencer, Archie C. Swindell, Fred Turnbull, Patricia Wagner, Lori A. Watrous, Ivy R. Williams and Jonathan E. Wilson**

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Wednesday, June 11, 2014

7:30 PM

Groton Senior Center

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#### Regular Meeting

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#### A. ROLL CALL

*Moderator Christine Conley called the meeting to order at 7:30 p.m.  
31 members were present and a quorum was declared.*

Members Present: Moderator Conley, Rep. Adams, Rep. Ambroise, Rep. Bauer, Rep. DeMatto, Rep. Garcia, Rep. Granatosky, Rep. Heede, Rep. Hubbard, Rep. Longino, Rep. Loughlin, Rep. Luck, Rep. Marley, Rep. Massett, Rep. McDermott, Rep. Merritt, Rep. Meyer, Rep. Morton, Rep. Neugent, Rep. Parker, Rep. Powers, Rep. Scott, Rep. Semeraro, Rep. Smith, Rep. Strode, Rep. Swindell, Rep. Turnbull, Rep. Wagner, Rep. Watrous, Rep. Williams and Rep. Wilson

Members Absent: Rep. Baril, Rep. Deane-Shinbrot, Rep. Espada, Rep. Harrell, Rep. Monaghan, Rep. Newsome, Rep. Pasqualini Jr. and Rep. Svencer

*Also present were Town Manager Mark Oefinger, Finance Director Sal Pandolfo and Assistant Town Clerk Dawn Rahilly.*

#### B. MOMENT OF SILENCE AND SALUTE TO THE FLAG

*The members joined the Moderator in the Salute to the Flag.*

#### C. APPROVAL OF MINUTES

##### 1. Regular meeting April 9, 2014

*A motion that the minutes be approved was made by Rep. Meyer, seconded by Rep. Adams.  
The vote on approval of the minutes carried 30 in favor, 1 abstention. (Abstaining: Rep. DeMatto.)*

##### 2. Budget meeting April-May 2014

*A motion that the minutes be approved was made by Rep. Meyer, seconded by Rep. Scott and so voted unanimously.*

#### D. CITIZENS' PETITIONS

*None.*

#### E. RECEPTION OF COMMUNICATIONS

*The Moderator received a letter from the Mystic & Noank Library thanking the members for their continued financial support.*

*Reps. Espada, Monaghan and Svencer are unable to attend tonight's meeting.*

#### F. REPORT OF THE TOWN MANAGER

##### 1. Financial report

*Mr. Oefinger reported that the Fund Balance as of June 30, 2013 is approximately \$11.3 million; the General Contingency amount for FYE 2014 was appropriated at \$350,000; the Contingency*

balance remains at \$335,350; the Capital Reserve balance as of May 31, 2014 is estimated at \$2,801,901.

## 2. Monthly briefing

The Town Manager highlighted various items from the Town Manager's News including the auditor's communication to those charged with governance; the Finance Department's implementation of "club billing" and "nesting;" the Groton Police Department Awards Ceremony on June 13, 2014; Mystic Streetscape Phase II updates; the public information session for the Reconstruction of Crystal Lake Road on June 18, 2014; a reminder of the resurfacing of Drozdyk Drive beginning on June 23, 2014; and the Grand Opening of PhysicianOne Urgent Care on June 16, 2014.

In response to Rep. Neugent's question, Mr. Oefinger reported that the Streetscape is very close to being on schedule. If it is not completed by the end of June, it will be completed shortly thereafter.

## G. REPORT OF THE SUPERINTENDENT OF SCHOOLS

None.

## H. LIAISON REPORTS

### 1. Parks and Recreation Master Plan Committee

Rep. Neugent reported that Director Mark Berry discussed the need to generate more revenue for the Parks and Recreation Special Revenue Fund. Discussion ensued regarding different options and ideas. Mr. Berry gave an update on the progress of plans for the proposed Athletic Field Complex adjacent to Fitch High School. A presentation to the Town Council will be held this fall, along with a public hearing.

### 2. Town & City Council/RTM/Board of Education Liaison Committee

Rep. Massett stated that there is no report, noting that there has been no change from what was reported in the past.

### 3. RTM Economic Development Corporation Task Force

Rep. Scott reminded members of the June 19th meeting; he noted the need for a quorum and requested that members attend.

## I. COMMITTEE REPORTS

### 1. FINANCE - Chairman Granatosky

Chairman Granatosky read the minutes of the meeting held on June 11, 2014. (Minutes are attached to the permanent record.)

A motion to approve the minutes was made by Rep. Granatosky, seconded by Rep. Ambroise and so voted unanimously.

#### 2014-0118 FYE 2014 Fourth Quarter Transfers

#### RESOLUTION FOR FYE 2014 FOURTH QUARTER TRANSFERS

WHEREAS, the Town Charter provides for supplemental appropriations to Adopted Budgets and transfers from the Contingency function during the year, and

WHEREAS, the Town Charter also provides for the transfer of funds from one departmental function to another departmental function during the last three months of the fiscal year, and

WHEREAS, transfers are necessary and represent unforeseen or unexpected expenditures at the time the FYE 2014 budget was adopted, now therefore be it

RESOLVED, that transfers totaling \$405,170 be transferred (\$335,350 from General Contingency #1074 and \$69,820 for Public Safety #1024) to the following General Fund departments/functions

and transfers of \$10,000 or more be referred to the RTM for approval:

Public Works-Snow/Ice Control (#10356-5104) Overtime @ \$47,000;  
for costs associated with additional overtime required for the number of call-outs due to the number of winter storms.

Public Works-Snow/Ice Control (#10356-5300) @ \$165,000;  
for costs associated with materials and supplies required for the number of winter storms which required more treated salt than was budgeted.

Subdivisions-City of Groton-Highway Maintenance (#10901-5230) @ \$193,170;  
for a mediation award where the Town and City were in disagreement on the Town's amount to fund the City's Highway Maintenance request for FYE 2014.

Refer to RTM.

**A motion was made by Rep. Granatosky, seconded by Rep. DeMatto, that this matter be Adopted.**

*In response to Rep. Massett's question, Mr. Oefinger stated that mediation will not be a yearly occurrence. A committee has been set up between the Town Council and City of Groton to determine what the City's needs are and what the Town can supply. Both sides would like to come to an agreement and avoid mediation.*

*Rep. Swindell asked the Town Manager to explain the decision regarding the \$50,000 difference between the mediation award amount and the requested amount. Mr. Oefinger replied that it was the decision of the representative from DOT and was not mentioned to anyone or put in writing.*

*Mr. Oefinger stated, responding to Rep. Longino's question, that he does not know the exact cost to the Town for mediation, but will look into it. It was not costly, as there were only a few conference calls. It was primarily between three individuals without attorneys present.*

**The motion carried unanimously**

## **2. COMMUNITY DEVELOPMENT & SERVICES -Chairman Semeraro**

*No meeting; no report.*

## **3. EDUCATION - Chairman Swindell**

*No meeting; no report.*

## **4. RECREATION - Chairman Svencer**

*No meeting; no report.*

## **5. PUBLIC SAFETY - Chairman Pasqualini**

*No meeting; no report.*

## **6. PUBLIC WORKS - Chairman Heede**

*No meeting; no report.*

## **7. RULES & PROCEDURES - Chairman Ambroise**

*No meeting; no report.*

## **J. BUDGET DISCUSSIONS**

*None.*

## **K. OTHER BUSINESS**

*The Moderator mentioned the two referrals scheduled for committee meetings in July and urged members of each committee to request additional information if needed.*

*Rep. Luck noted that the Fourth of July Parade will begin at 10:00 a.m. if any of the members are interested in participating.*

*Rep. Granatosky stated that Rep. Wilson has a copy of the Town Manager's April Mediation Report from the DOT that is available to all members.*

**L. ADJOURNMENT**

*A motion to adjourn at 8:04 p.m. was made by Rep. Garcia, seconded by Rep. Swindell and so voted unanimously.*

*Attest:*

*Betsy Moukawsher, Town Clerk  
Clerk of the RTM*

*Dawn G. Rahilly, Assistant Town Clerk*