



# Town of Groton, Connecticut

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager  
860-441-6630

## Meeting Minutes

### Representative Town Meeting

**Moderator Jean-Claude Ambroise, Representatives Karin Adams, Scott W. Aument, Sr., Joseph Baril, Nancy E. Barnhart, Alicia Bauer, Genevieve Cerf, Susan Chase-Hildebrand, Michael Collins, Christine Conley, Susan Deane-Shinbrot, Luanne E. DeMatto, Nancy Driscoll, Dave Ferreira, Neal Gardner, Patrice Granatosky, Dolores Harrell, Karen Hatcher, Keith L. Hedrick, Jonathan Heller, Lynn Crockett Hubbard, Michael Dean Johnson, Rosanne E. Kotowski, Jim Loughlin, Elizabeth Luck, Jackie Massett, Bruce A. McDermott, Roscoe Merritt, Constance Miller, Scott Newsome, Richard J. Pasqualini, Jr., Betty A. Prochaska, Pam Ryley, Jack Sebastian, Dana S. Semeraro, Joan Steinfeld, Irma Streeter, Mark Svencer, Archie C. Swindell, Lori A. Watrous and Ivy R. Williams**

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Wednesday, May 9, 2012

7:30 PM

Groton Senior Center

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#### Regular Meeting

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#### A. ROLL CALL

*Moderator Jean-Claude Ambroise called the meeting to order at 7:31 p.m.  
33 members were present, and a quorum was declared.*

*The Moderator reported that Reps. Aument, Harrell, Luck, Miller and Williams notified the Town Clerk of their absence.*

*Members Present: Moderator Ambroise, Rep. Adams, Rep. Baril, Rep. Barnhart, Rep. Bauer, Rep. Cerf, Rep. Chase-Hildebrand, Rep. Collins, Rep. Conley, Rep. Deane-Shinbrot, Rep. DeMatto, Rep. Driscoll, Rep. Gardner, Rep. Granatosky, Rep. Hatcher, Rep. Hedrick, Rep. Heller, Rep. Johnson, Rep. Kotowski, Rep. Loughlin, Rep. Massett, Rep. McDermott, Rep. Merritt, Rep. Newsome, Rep. Pasqualini Jr., Rep. Prochaska, Rep. Ryley, Rep. Semeraro, Rep. Sebastian, Rep. Steinfeld, Rep. Streeter, Rep. Swindell and Rep. Watrous  
Members Absent: Rep. Aument, Rep. Ferreira, Rep. Harrell, Rep. Hubbard, Rep. Luck, Rep. Miller, Rep. Svencer and Rep. Williams*

*Also present were Town Manager Mark Oefinger, Acting Superintendent of Schools MaryAnn Butler, Superintendent of Buildings and Grounds Wes Greenleaf, Board of Education District Business Manager Carolyn Dickey, Board of Education Members, Town Clerk Betsy Moukawsher and Assistant Town Clerk Sally Whitney.*

#### B. MOMENT OF SILENCE AND SALUTE TO THE FLAG

*The members observed a moment of silence followed by the Salute to the Flag led Rep. Pasqualini.*

#### C. APPROVAL OF MINUTES OF APRIL 11, 2012

*A motion that the minutes be approved was made by Rep. Johnson, seconded by Rep. Driscoll and so voted unanimously.*

#### D. CITIZENS' PETITIONS

*None.*

#### E. RECEPTION OF COMMUNICATIONS

*Moderator Ambroise welcomed Acting School Superintendent MaryAnn Butler and instructed members that questions concerning the Board of Education administrative changes and the events of the last 48 hours will not be recognized due to the ongoing investigation.  
He announced that the Community & Development Services Committee CIP accounts have been rescheduled for Monday, May 21, 2012.*

#### F. REPORT OF THE TOWN MANAGER

##### 1. Financial report

Mr. Oefinger reported that the Fund Balance as of June 30, 2011 is approximately \$10.1 million; the General Contingency balance is \$150,000. The Manager reported that the Council has approved a fourth quarter transfer for Voter Registration in the amount of \$23,000 and referred it to the RTM. He noted that if the RTM approves the transfer, the Contingency balance will be \$127,000; the Capital Reserve balance is \$532,281.

## 2. Monthly briefing

The Town Manager highlighted various items from the Town Manager's News.

The Town Manager noted that some Town initiatives are saving money. He listed the specific accounts that resulted in the 4.1% increase in the Town Budget this year. Responding to a question from Rep. Cerf, he verified that the RTM is the final legislative body to approve the budget although the Town Council may adjust revenue fund balances when they set the mill rate.

Members discussed the Crystal Lake Road project and acquisition of the Spicer/Sparkle Lake property.

Rep. Sebastian asked the Town Manager to provide a list of the initiatives that are saving the Town money and how much is being saved.

## G. REPORT OF THE SUPERINTENDENT OF SCHOOLS

No report.

## H. LIAISON REPORTS

None.

## I. COMMITTEE REPORTS

### 1. FINANCE - Chairman Granatosky

No meeting, no report.

### 2. COMMUNITY DEVELOPMENT & SERVICES - Chairman Ferreira

No meeting, no report.

### 3. EDUCATION - Chairman Hedrick

No meeting, no report.

### 4. RECREATION - Chairman Streeter

No meeting, no report.

### 5. PUBLIC SAFETY - Chairman Pasqualini

No meeting, no report.

### 6. PUBLIC WORKS - Chairman Collins

No meeting, no report.

### 7. RULES & PROCEDURES - Chairman Massett

No meeting, no report.

### 9. CONSOLIDATION - Chairman Pasqualini

No meeting, no report.

## J. OTHER BUSINESS

None.

## K. ADJOURNMENT

The Moderator adjourned the meeting at 8:00 p.m.

*Attest:*

*Betsy Moukawsher, Town Clerk  
Clerk of the RTM*

*Sally A. Whitney, Assistant Town Clerk*