



# Town of Groton, Connecticut

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk (860)441-6640  
Town Manager  
(860)441-6630

## Meeting Minutes

### Town Council

**Mayor Harry A. Watson, Councilors Heather Sherman Bond, Kathryn M. Brown-Tracy, Catherine Kolnaski, Deborah B. Monteiro, Frank O'Beirne, Jr., Rita M. Schmidt, Paulann H. Sheets, and James L. Streeter**

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Tuesday, May 6, 2008

7:30 PM

Town Hall Annex - Community Room 1

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#### REGULAR MEETING

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#### I. ROLL CALL

*The meeting was called to order at 7:38 p.m. by Mayor Harry Watson.*

Members Present: Mayor Watson, Councilor Brown-Tracy, Councilor Monteiro, Councilor O'Beirne, Jr., Councilor Schmidt and Councilor Sheets

Members Absent: Councilor Bond, Councilor Kolnaski and Councilor Streeter

*Also present were Town Manager Mark Oefinger, Assistant to the Town Manager Lee Vincent, Town Clerk Barbara Tarbox, and Office Assistant Lori Watrous.*

#### II. SALUTE TO THE FLAG

*The Salute to the Flag was led by Doug Ackerman.*

#### III. RECOGNITION, AWARDS & MEMORIALS

##### 2008-0081 Proclamation Recognizing National Arbor Day

Read

*Councilor Sheets read a proclamation recognizing National Arbor Day.*

#### IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

*None.*

#### V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

*None.*

#### VI. CONSENT CALENDAR

##### a. Approval of Minutes

##### 2008-0112 Approval of Minutes (Town Council)

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meetings of April 15, 2008 and April 22, 2008 are hereby accepted and approved.

**This Matter was Adopted on the Consent Calendar.**

##### b. Administrative Items

##### 2008-0097 Special Trust Fund Contributions

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

SECADD, INC. - \$100.00 - Parks and Recreation Revolving

Marjorie Vargas - \$5.00 - Parks and Recreation Revolving

Sharon K. Hollay - \$1,000.00 - Parks and Recreation Revolving

Susan Decorte - \$249.86 - Parks and Recreation Revolving

Maureen Lamontagne in Memory of Marley Robinson - \$500.00 - Parks and Recreation Revolving

Various Donations - \$566.64 - Groton Utilities Energy Assistance Program

City of Groton - \$1,032.45 - Groton Utilities Energy Assistance Program  
 Sumiyo Amaral - \$50.00 - Social Services Discretionary  
 Sullivan and Kolnaski Family - \$100.00 - Parks and Recreation Revolving  
 Eddy, Cady and Timmy Kolnaski - \$100.00 - Parks and Recreation Revolving  
 United Way of Southeastern Connecticut - \$83.11 - Parks and Recreation Revolving

**This Matter was Adopted on the Consent Calendar.**

**c. Deletions from the Town Council Referral List**

**2008-0086 FYE 2009 Proposed Budget Deliberations**

**This Matter was Deleted from Referral List - No further action on the Consent Calendar.**

**2008-0100 Resolution Approving Budgets for FYE 2009**

**This Matter was Deleted from Referral List - No further action on the Consent Calendar.**

**2008-0101 Computation of Tax Rate for General Fund (FYE 2009)**

**This Matter was Deleted from Referral List - No further action on the Consent Calendar.**

**2008-0102 Computation of Tax Rate for Mumford Cove (FYE 2009)**

**This Matter was Deleted from Referral List - No further action on the Consent Calendar.**

**2008-0103 Computation of Tax Rate for Groton Sewer District (FYE 2009)**

**This Matter was Deleted from Referral List - No further action on the Consent Calendar.**

**2008-0069 Other Post Employment Benefits (OPEB) Trust Ordinance**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0090 Pfizer Community Grants Program - Library Technology**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0091 Noank Town Dock Lighting**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0095 CIP Project Reauthorization - High School Auditorium**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0098 FYE 2008 Fourth Quarter Transfers**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0106 Community Service Officer Job Description**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0108 Pumpout Boat Program Update**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0109 Statewide Tactical On-Scene Communications System (STOCS) Box Memorandum of Understanding**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0110 Connecticut Municipalities 2008 Special Funding Initiative Grant (Human Services) Revised**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0111 Connecticut Municipalities 2008 Special Funding Initiative Grant (Senior Center) Revised**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**2008-0114 Referral of Godfrey Road/Packer Road Realignment to Planning Commission Under CGS 8-24**

**This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.**

**Passed The Consent Calendar**

Calendar, including all the preceding items marked as having been adopted on the Consent Calendar.  
The motion carried unanimously

## VII. COMMUNICATION REPORTS (Other than Committee Reports)

### a. Town Councilors

*Councilor O'Beirne received emails regarding the budget that the Town Council passed, five in favor and one in opposition of the cuts to the Board of Education. He also received three other emails which he forwarded to the Town Manager. These emails concerned jaywalking problems in downtown Mystic, a streetlight pole in an individual's front yard, and a question regarding the taxability of Groton Utilities. Councilor O'Beirne, along with Councilor Sheets, attended the Senior Center Volunteer Fair in an attempt to find new volunteers for various Town boards and commissions.*

*Councilor Sheets received multiple emails regarding the budget, with one opposed but all others in favor. She, along with Mayor Watson, attended the Arbor Day ceremonies.*

**2008-0121**

### **Condition of Chipperini Property on Library Street**

#### CONDITION OF CHIPPERINI PROPERTY ON LIBRARY STREET

*Councilor Schmidt received a complaint about the property on Library Street and Route 1. Currently, there is construction machinery, materials, and debris on the site, all of which have been there for years. Mayor Watson made a referral and requested that the Town Manager provide a history of the property to the Council, and Councilor O'Beirne further suggested that the Town code enforcement officer review the zoning regulations for the property.*

*Councilor Monteiro attended a Groton Business Association business update breakfast and a Golf Advisory Board Meeting. She received four emails concerning the budget cuts, two in favor and two to restore the Board of Education cuts in full.*

*Councilor Brown-Tracy received the same emails regarding the budget cuts that other councilors received. A concern was expressed to her about the school budget and the items that were found in the school dumpster, and Councilor Brown-Tracy will be meeting with Dr. Mitchell this week to give him the items that were found. She also received a phone call that new art supplies (unopened) were found in the Fitch High School dumpster as well. Councilor Brown-Tracy also received a complaint about the traffic light in front of Stop & Shop. The light starts blinking at 10:00 p.m., and due to the amount of traffic still on the road, she has requested that the time change to 11:00 p.m.*

*Mayor Watson attended a COG meeting, a SCWA advisory board meeting, and was present at a competition at the skateboard park. He attended a Mystic Cooperative Task Force meeting, an Earth Day Celebration, and a meeting on the trail from Preston to Bluff Point. Groton formerly had three separate Little Leagues that have been combined into one and will be called the Groton Little League. The Mayor threw out one of the first balls and also spoke on opening day. Mayor Watson met with Beverly Washington, and the Board of Education plans to have a consultant speak to elected groups in the Town. The consultant has been hired due to the upcoming open superintendent position, and they will provide a presentation followed by a question and answer session. A special Committee of the Whole meeting is scheduled for May 30.*

*Councilor Kolnaski arrived later in the meeting and gave her report at that time.*

### b. Clerk of the Representative Town Meeting

*The RTM has been meeting for its annual budget sessions. Last night was its first real working session and the following accounts were reduced: Parks and Recreation was reduced by \$87,000, and the Park Improvement Plan was reduced to \$15,000. In addition, the following accounts were reduced to zero: Capital Improvement Program at Esker Point, Open Space Acquisition, and the Economic Assistance Fund. The RTM will continue on to the Board of Education budget on*

Thursday. In addition, there are four more budget meetings scheduled within the next two weeks.

**c. Clerk of the Council**

The Town Clerk relayed information on the current vacancies on various boards and commissions throughout the Town. Anyone interested in filling one of these positions should contact the Town Clerk's office.

**d. Town Manager**

The Town Manager distributed a DVD describing the Maritime Academy and a handout regarding the budget that had been distributed at the RTM meeting. At the RTM's request, he identified possible cuts that would lead to a 2% increase in the overall Town Operations budget; this would represent a reduction of \$765,000 if adopted by the RTM. Items identified for reductions were fleet lease fees, computer replacement fees, Public Works roads and streets cost center, general liability insurance, and the Revaluation Fund. The elimination of two positions was also proposed, one in Parks Maintenance and the other in Public Works; both are currently vacant positions. Two meetings will be held on May 7, a land use regulatory kickoff meeting and a meeting to discuss the temporary relocation of the Senior Center to the Noank School. The Town Manager gave updates on budget deliberations in Hartford and the Fort Hill Homes sewer rehab project. He also stated that there will be an Annual Town Hall Meeting on underage drinking sponsored by the GASP Coalition at the Groton Public Library at 5:30 p.m. on May 20.

Assistant to the Town Manager Lee Vincent stated that there is interest from residents of the Fort Hill Homes neighborhood to have a garden in the area currently being used as staging for the contractor's equipment and materials. The contractors have agreed that upon completion of the sewer rehab project they will leave the area in a condition that will facilitate paths and a garden area. Mr. Vincent also stated that Amtrak will be replacing the Thames River railroad bridge on June 14-17, so there will be no trains east of New Haven during that time. He will relay further information as it becomes available.

Councilor Kolnaski arrived at this point in the meeting.

Members Present: Mayor Watson, Councilor Brown-Tracy, Councilor Kolnaski, Councilor Monteiro, Councilor O'Beirne, Jr., Councilor Schmidt and Councilor Sheets

Members Absent: Councilor Bond and Councilor Streeeter

**Town Councilors (continued)**

Councilor Kolnaski attended the Ledge Light Health District school dismissal tabletop session where they discussed pandemic flu. She was present at the Child Abuse Prevention Initiative Award Ceremony and the annual Town of Groton Arbor Day Celebration. Councilor Kolnaski also attended the Senior Center Coordinating Council meeting. She spoke with the Chairman of the Juvenile Review Board Committee who stated that the program has been very successful, preventing seven out of eight cases from going into the court system. Councilor Kolnaski also attended the Permanent School Building Committee meeting, and listened to concerns about young adults hanging out in the Tercentennial Park area. Mayor Watson commented that fencing has recently been placed around that playground area.

**e. Town Attorney**

No report.

**VIII. COMMITTEE REPORTS**

**a. Community & Cultural Development - Chairman Brown-Tracy**

No meeting, no report.

**b. Economic Development - Chairman Bond**

No meeting, no report.

**c. Education/Health & Social Services - Chairman Kolnaski**

*No meeting, no report.*

**d. Environment/Energy - Chairman Sheets**

*The committee met May 6, 2008, just prior to tonight's Town Council meeting.*

**e. Finance - Chairman Schmidt**

*No meeting, no report.*

**f. Personnel/Appointments/Rules - Chairman O'Beirne**

*No meeting, no report.*

**g. Public Safety - Chairman Streeter**

*No meeting, no report.*

**h. Public Works/Recreation - Chairman Monteiro**

*No meeting, no report.*

**i. Committee of the Whole - Mayor Watson**

*No meeting, no report.*

**IX. UNFINISHED BUSINESS**

*None.*

**X. NEW BUSINESS**

**2008-0069 Other Post Employment Benefits (OPEB) Trust Ordinance**

AN ORDINANCE AUTHORIZING: (1) THE CREATION OF AN (OPEB) TRUST TO HOLD, INVEST AND ADMINISTER FUNDS FOR POSTEMPLOYMENT HEALTH BENEFITS AND (2) THE EXECUTION OF AN AGREEMENT AND ANCILLARY DOCUMENTS FOR THE CREATION AND ADMINISTRATION THEREOF

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF GROTON:

Under authority of Connecticut General Statutes Section 7-450 and to meet the requirements of the Government Accounting Standards Board, the Town Manager and the Director of Finance are hereby authorized and directed to establish a trust (the "VantageCare RHS Employer Investment Program Town of Groton Integral Part Trust") to hold and invest the assets of the Town's postemployment health benefit system as part of the "VantageCare RHS Employer Investment Program" and to enter into an "Administrative Services Agreement" with the International City Management Association Retirement Corporation ("ICMA-RC") for the administration thereof and any other agreements and/or documents ancillary thereto. The execution of any documents hereunder is subject to the approval by the Town Attorney of their form and legality. The Town Manager, the Director of Finance and the Director of Administrative Services are hereby empowered to serve as a committee to act as Trustee of said Trust, and the Town Manager may appoint up to two other town employees to serve as Trustees as part of said committee. This Ordinance shall become effective 44 days after publication of notice of passage.

**A motion was made by Mayor Watson, seconded by Councilor Sheets, that this matter be Adopted and Referred to the Representative Town Meeting.**

**The motion carried by the following vote:**

**Votes:** In Favor: 7 - Mayor Watson, Councilor Brown-Tracy, Councilor Kolnaski, Councilor Monteiro, Councilor O'Beirne, Jr., Councilor Schmidt and Councilor Sheets

**2008-0119 Referral of Gravel Street Pump Station Lease to Planning Commission Under CGS 8-24**

RESOLUTION REFERRING THE GRAVEL STREET PUMP STATION PROPOSED LEASE TO THE PLANNING COMMISSION

WHEREAS, the Town Council has reviewed a proposed lease between the Town of Groton and

Historic Mystic LLC and accordingly recommends the leasing of a portion of the town-owned Gravel Street Pump Station site for parking, and

WHEREAS, considerable time has passed since a similar lease was reviewed by the Groton Planning Commission on March 4, 2004, now therefore be it

RESOLVED, that the Town Council refers the proposed lease of a portion of the Gravel Street Pump Station site to the Groton Planning Commission pursuant to CGS 8-24.

**A motion was made by Mayor Watson, seconded by Councilor Sheets, that this matter be Adopted and Referred to the Planning Commission.**

**The motion carried unanimously**

**2008-0090**

**Pfizer Community Grants Program - Library Technology**

RESOLUTION AUTHORIZING AN APPLICATION TO PFIZER COMMUNITY PROGRAMS

WHEREAS, grants from Pfizer Community Programs provide funds for community vibrancy programs that revitalize communities and support local civic and cultural organizations, and

WHEREAS, funds from such a grant would allow the Groton Public Library to bring its much used community rooms up to modern standards with a new projector, sound system and related devices, now therefore be it

RESOLVED, that the Town Manager is authorized to apply for a grant of \$20,000 from Pfizer Community Programs.

**A motion was made by Councilor Brown-Tracy, seconded by Councilor Monteiro, that this matter be Adopted.**

**The motion carried unanimously**

**2008-0091**

**Noank Town Dock Lighting**

RESOLUTION FOR LIGHTING FIXTURES ADJACENT TO THE TOWN DOCK IN NOANK

WHEREAS, a project in the 2006 Capital Improvement Program was approved to address infrastructure from Main and Front Streets to the water, in the area of the Town dock in Noank, and

WHEREAS, it is desirable to provide improved lighting that meets at least the minimum guidelines of illumination engineering for low-level activity parking areas, and

WHEREAS, four poles of 12-foot height would provide attractive lighting and comply with "dark skies" objectives, and

WHEREAS, Town staff has proposed to use timers to reduce power usage during late night and early morning hours, and

WHEREAS, the proposed lighting improvements would allow for the removal of a 32-foot existing pole fixture, now therefore be it

RESOLVED, that the Town Council approves the installation of lighting fixtures for the parking area of the Town Dock in Noank as described herein.

**A motion was made by Councilor Monteiro, seconded by Councilor Kolnaski, that this matter be Adopted.**

**The motion carried unanimously**

**2008-0095**

**CIP Project Reauthorization - High School Auditorium**

## AUDITORIUM AT FITCH HIGH SCHOOL

WHEREAS, funds were appropriated in the Capital Improvement Program of FYE 2004 for new air conditioning at the Hagerty Auditorium of Fitch High School, and

WHEREAS, CIP appropriations are valid for five years including the year of appropriation, and

WHEREAS, there are funds remaining from the FYE 2004 CIP that will expire at June 30, 2008, unless re-appropriated, and

WHEREAS, the Town Council and RTM may re-appropriate unexpended CIP funds, now therefore be it

RESOLVED, that the remaining balance of \$74,590 for FYE 2004 CIP project #5D (Air Conditioning - FHS Hagerty Auditorium) be re-appropriated and referred to the RTM for approval via RTM Rule 6.5.3.

**A motion was made by Councilor Schmidt, seconded by Councilor Sheets, that this matter be Adopted and Referred to the Representative Town Meeting.**

**The motion carried unanimously**

2008-0098

**FYE 2008 Fourth Quarter Transfers**

## RESOLUTION FOR FYE 2008 FOURTH QUARTER TRANSFERS

WHEREAS, the Town Charter provides for supplemental appropriations to Adopted Budgets and transfers from the Contingency function during the year and

WHEREAS, the Town Charter also provides for the transfer of funds from one departmental function to another departmental function during the last three months of the fiscal year, and

WHEREAS, transfers and a supplemental appropriation are necessary and represent unforeseen or unexpected expenditures at the time the FYE 2008 budget was adopted, now therefore be it

RESOLVED, that \$88,416 be transferred from the General Fund Contingency function (#1074) to the following General Fund departments/functions and referred to the RTM for approval:

Voter Registration (#1003) @ \$5,000;

for additional expenses associated with phones and electronic voting machines as required by Help America Vote Act (HAVA), for elections not budgeted and to cover additional election costs (ballots, programming memory cards and storage cabinets).

Legal Services (#1006) @ \$25,000;

for costs associated with personnel/labor relations issues.

Human Services (#1051) @ \$38,000;

for costs associated with evictions.

Contributions to Other Funds (#1007) @ \$20,416;

to eliminate the operating deficit that materialized in the Golf Course Fund in FYE 2003.

**A motion was made by Councilor Sheets, seconded by Councilor Kolnaski, that this matter be Adopted and Referred to the Representative Town Meeting.**

**The motion carried unanimously**

2008-0106

**Community Service Officer Job Description**

## RESOLUTION APPROVING THE JOB DESCRIPTION FOR COMMUNITY SERVICE OFFICER

WHEREAS, the proposed FYE 2009 Budget provides for the creation of a seasonal position of Community Service Officer within the Groton Town Police Department, and

WHEREAS, this seasonal position would supplement the limited availability of supernumerary officers in the department, now therefore be it

RESOLVED, that the Town Council approves the job description and pay plan for the position of Community Service Officer, dated April, 2008.

**A motion was made by Councilor O'Beirne, Jr., seconded by Councilor Schmidt, that this matter be Adopted.**

**The motion carried unanimously**

**2008-0108**

**Pumpout Boat Program Update**

RESOLUTION AUTHORIZING THE DISPOSITION OF A TOWN-OWNED PUMPOUT BOAT

WHEREAS, for several years the Town of Groton has entered into agreements with the Connecticut Department of Environmental Protection (DEP) providing for grants to fund the operation of a pumpout boat on the Mystic River, and

WHEREAS, when the Groton pump out boat program was started, DEP provided the Town with a pump out boat, and

WHEREAS, the Connecticut Department of Environmental Protection now proposes to directly award a contract for comprehensive pumpout boat services to a recently-formed private non-profit group, and

WHEREAS, the anticipated contractual pumpout program will deliver improved service and environmental protection, and

WHEREAS, the Town of Groton would no longer be directly involved in the operation of the pumpout boat, now therefore be it

RESOLVED, that the Town Manager may re-convey to the Connecticut DEP ownership of the pumpout boat previously provided by DEP to the Town so that it may be used for the upcoming boating season.

**A motion was made by Councilor Kolnaski, seconded by Councilor Schmidt, that this matter be Adopted.**

**The motion carried unanimously**

**2008-0109**

**Statewide Tactical On-Scene Communications System (STOCS) Box Memorandum of Understanding**

RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING FOR STATEWIDE TACTICAL ON-SCENE COMMUNICATIONS SYSTEM (STOCS) BOX

RESOLVED, that the Groton Town Council may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate; and

FURTHER RESOLVED, that Mark R. Oefinger, as Town Manager of the Town of Groton, is authorized and directed to execute and deliver any and all documents on behalf of the Town Council for the Town of Groton and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

**A motion was made by Councilor Brown-Tracy, seconded by Councilor Kolnaski, that this matter be Adopted.**

**The motion carried unanimously**

**2008-0110 Connecticut Municipalities 2008 Special Funding Initiative Grant (Human Services) Revised**

RESOLUTION REAUTHORIZING AN APPLICATION FOR A SPECIAL FUNDING INITIATIVE GRANT

WHEREAS, the Town Council, in Legislative Item No. 2008-0063, authorized the Town Manager to apply for a grant of \$1,500 to support case management services for the Town's senior population, and

WHEREAS, we have been notified that the State's Aging Services Division is prepared to allot a total of \$3,450 for Groton's initiative, now therefore be it

RESOLVED, that Town Manager Mark R. Oefinger may apply for a Special Funding Initiative grant of \$3,450 from the Aging Services Division, Connecticut Department of Social Services.

**A motion was made by Councilor Monteiro, seconded by Councilor Schmidt, that this matter be Adopted.**

**The motion carried unanimously**

**2008-0111 Connecticut Municipalities 2008 Special Funding Initiative Grant (Senior Center) Revised**

RESOLUTION REAUTHORIZING A SPECIAL FUNDING GRANT APPLICATION

WHEREAS, the Town Council, in Legislative Item No. 2008-0072, authorized the Town Manager to apply for a grant of \$3,000 to support services to assist seniors in knowing their available benefits, and

WHEREAS, we have been notified that the State's Aging Services Division is now prepared to allot a total of \$5,000 for Groton's program, now therefore be it

RESOLVED, that Town Manager Mark R. Oefinger may apply for a Special Funding Initiative Grant of \$5,000 from the Aging Services Division, Connecticut Department of Social Services.

**A motion was made by Councilor Schmidt, seconded by Councilor Monteiro, that this matter be Adopted.**

**The motion carried unanimously**

**2008-0114 Referral of Godfrey Road/Packer Road Realignment to Planning Commission Under CGS 8-24**

RESOLUTION REFERRING A ROAD REALIGNMENT TO THE PLANNING COMMISSION

WHEREAS, Godfrey Road and Packer Road are scheduled for repaving which could increase traffic and vehicular speeds, and

WHEREAS, the Groton Department of Public Works has recommended a realignment of the intersection of Godfrey and Packer Roads, creating a "T" intersection to improve safety, and

WHEREAS, the realignment to create a safer intersection requires a land swap between the Town and an adjacent property owner, now therefore be it

RESOLVED, that the Town Council refers to the Groton Planning Commission, pursuant to CGS. Section 8-24, the proposed reconstruction of the intersection of Godfrey Road and Packer Road with the associated transfers of real property.

**A motion was made by Councilor Sheets, seconded by Councilor Schmidt, that this matter be Adopted and Referred to the Planning Commission.**

**The motion carried unanimously**

**XI. OTHER BUSINESS**

*None.*

**XII. ADJOURNMENT**

*A motion to adjourn at 8:37 p.m. was made by Councilor Schmidt, seconded by Councilor Kolnaski and so voted unanimously.*

*Attest:*

*Barbara Tarbox, Town Clerk  
Clerk of the Council*

*Lori Watrous, Office Assistant*