

MINUTES
ZONING COMMISSION
SEPTEMBER 1, 2010 - 7:00 P.M.
TOWN HALL ANNEX – COMMUNITY ROOM 2

I. ROLL CALL

Present: Brandt, Cady, French, Hudecek, Marquardt, O'Neill, Sutherland (7:12 pm)
Absent: Haviland
Staff: Davis, Murphy, Gilot

Chairman Hudecek called the meeting to order at 7:01 p.m.

II. APPROVAL OF THE MINUTES of August 4, 2010.

MOTION: To approve the minutes of August 4, 2010 as written.

Motion made by French, seconded by O'Neill. Motion passed unanimously.

III. PUBLIC COMMUNICATIONS

Staff noted that a letter to the Commission from Dr. Brandt announcing his resignation from the Zoning Commission, and a letter to the Commission from Michael and Victoria Hoelck, as well as staff's letter to them, were included in the agenda packets.

Staff distributed the zoning portion of the Planning Department's July Monthly Report to the commissioners.

IV. OLD BUSINESS

1. Land Use Regulation Update Project

Staff explained the comprehensive stormwater management package, including a potential ordinance to regulate illicit discharges.

Staff provided a brief memo (dated 8/27/10) and draft zoning regulation text amendments for the following sections:

- (Erosion Control)
- (Stormwater Management Plans)
- (Parking Area Drainage)
- (Parking Area Landscaping)
- (Definitions)

Each of the draft proposed sections were reviewed by staff and discussed with the commissioners. After discussion it was agreed that minor edits will be made and the final versions will be distributed for review in advance of the October 6th meeting.

A public hearing was scheduled for November 3, 2010, to allow time for all the required referrals to be made.

V. NEW BUSINESS - None

VI. REPORT OF CHAIRMAN

Chairman Hudecek noted Dr. Brandt's resignation and thanked him for his years of service on the commission.

VII. REPORT OF STAFF

Staff said that Mystic Streetscape construction will start the week of September 13th.

Staff reported that he talked to the Hoelks regarding their communication with the Commission and advised them that they are free to make an application for a zone text or map amendment.

Staff said they also sent a letter to Mr. Woodruff and the other individuals who attended the Zoning Commission meeting on July 7th regarding the disposition of NMDD issues. The letter explained the Commission's recommendation that they make a formal application for consideration of changes to the zone, should they be inclined to pursue the Commission's qualified suggestions. Included with the letter were the draft minutes of the August meeting and staff's memo regarding this topic.

VIII. ADJOURNMENT

Motion to adjourn at 8:23 p.m. made by O'Neill, seconded by French, so voted unanimously.

Richard Haviland
Zoning Commission

Prepared by Debra L. Gilot, Office Assistant III