



Town of Groton - Public Works

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

Meeting Minutes - **Draft**

Water Pollution Control Authority

Chairman David Williams, Laura Baller, and John Wirzbicki

Tuesday, February 2, 2016

6:30 PM

Town Hall Annex - Community Room 3

1. ROLL CALL

Members present: Chairman David Williams, Laura Baller and John Wirzbicki

Staff present: Chris Lund, Assistant Director of Public Works and Brandon Gonzalez

Member of the public present: Edward Eckelmeyer

Meeting called to order at 6:34pm

2. CITIZEN PETITIONS

None

3. APPROVAL OF MINUTES

Chairman Williams motioned to approved the November 9, 2015 Meeting Minutes. The motion was seconded by John Wirzbicki. Minutes were approved unanimously.

4. COMMUNICATIONS & BILLS

Authority was provided copies of letters sent to the property owners regarding the determinations made towards their historical sewer use billing.

5. REPORTS

A) Consultant Reports

None

B) Changes to Sewer Use List (Informational only)

None

C) Attorney's Report

None

D) Public Works Director's Report

None

E) WPCA Chairman's Report

None

F) Water Pollution Control Facility Report

Chris explained to the Authority that due to a dry fall the plant had been experiencing some low flow but that its impact was minor to the process.

Last two Mechanic/Operator Trainees have passed their Class II Wastewater Operators exam.

Mr. Williams inquired about the facilities current lack of a Class IV Operator and what the status was, to which Chris explained that the one year time limit to operate without a Class IV operator would expire in August of 2016 at which time it is possible for DEEP to issue a Notice of

Violation. None of the current Class III's will be eligible for the exam until January 2017 due to time in service as Class III required for the exam. Efforts to hire a Operations Supervisor are ongoing.

6. WPCF UPGRADE

Chris informed the Authority that the plans and specifications for the Fishtown Pump Station are expected back from the Consultant in a couple of weeks and anticipates the job will be out for bid some time in April.

A scope meeting is scheduled with Fuss & O'Neill regarding the facility upgrades. This project is anticipated to go out for bid next year.

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

Chris presented to the Authority the FYE17 Proposed Sewer Operating Budget. The proposed budget is of approximately \$6.8 million which is down from FYE16's adopted \$6.9 million.

Chris also proposed to the Authority a sewer use rate increase to \$31 on residential accounts and an increase to \$0.0494 on commercial/industrial accounts. These represent a \$2 increase and a \$0.0032 respectively.

The Authority was supportive of the rate increase upon final outcome of the FYE17 Proposed Sewer Operating Budget.

No action was required of the Authority at this time.

9. OTHER BUSINESS

None

10. ADJOURNMENT

Meeting adjourned at 7:40pm