

PLANNING COMMISSION
SPECIAL MEETING
MARCH 31, 2004 – 7:00 P.M.
TOWN HALL ANNEX – COMMUNITY ROOM 2

I. ROLL CALL

Present: Sherrard, Roper, Steinford, and Alternate Munn
Staff: Murphy, Moulding

Chairman Sherrard asked Munn to sit for Gibson.

II. APPROVAL OF THE MINUTES OF March 9, 2004

MOTION: To approve the minutes of March 9, 2004 with the following modifications:

1. Page 2, Paragon Development, first paragraph, line 6, second “and third floors”
2. Page 3, 2nd paragraph, second line, “Corps” not core in second line.
3. Roper asked that abbreviations for organizations be spelled out completely at least once in the minutes.

Motion made by Roper, seconded by Steinford, so voted unanimously.

III. ITEMS OF BUSINESS

1. Discussion of the Economic Development Strategic Planning Process.

Staff stated that a detailed Request for Qualifications had been distributed to those firms that requested one and thirteen submissions have been received. Staff will be writing a referral to the Town Council to select a consultant selection committee and a steering committee. Staff will be suggesting that the steering committee be made up of representatives from the Planning Commission, Zoning Commission, Town Council, Economic Development Commission, staff and others. Sherrard suggested Ray Munn be the representative from the Planning Commission.

MOTION: The planning Commission would like to have a member on the Economic Development Strategic Steering Committee and would recommend Ray Munn to represent the Planning Commission.

Motion made by Sherrard, seconded by Roper, so voted unanimously.

2. Mystic Ice House Subdivision, Route 1 – request for extension of statutory period to record subdivision.

MOTION: To grant a 60-day extension for recording of the Mystic Ice House Subdivision, Route 1.

Motion made by Steinford seconded by Roper, so voted unanimously.

IV. ADJOURNMENT

Motion to adjourn at 7:16 p.m. made by Roper, seconded by Steinford, so voted unanimously.

Respectfully submitted,

Margil Steinford