



# Town of Groton – Public Works

## Regular Meeting Minutes - DRAFT

### Permanent School Building Committee

134 Groton Long Point Road  
Groton, CT 06340-4394  
Public Works Administration  
(860) 448-4083

Chairman Robert J. Austin-LaFrance, Michael Doyle, Jamie Giordano, Douglas K. Manfred, Christina Post,  
David E. Russell and Kevin Trejo

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Thursday, February 1, 2018

7:00 PM

Town Hall Annex - Community Room 2

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#### 1. ROLL CALL

*Members Present: Chairman Robert J. Austin-LaFrance, Jamie Giordano, Douglas K. Manfred, David E. Russell, Michael Doyle and Kevin Trejo*

*Members Absent: Christina Post*

*Staff: Rick Norris, Jack Butkus, Tammy Hamelin, Sam Kilpatrick*

*Other: Amy Samuelson, Kemp Morhardt, Mark Rhoades (SLAM), Andrea Ackerman (BOE), Mark Jeffko (O&G) and Dave Sullivan, Dave Dixon (Milone & MacBroom)*

#### 2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

*None*

#### 3. APPROVAL OF MINUTES

- (a) *Mr. Trejo moved to approve the December 15, 2017 Special meeting minutes. The motion was seconded by Mr. Doyle. Motion was passed unanimously*
- (b) *Mr. Trejo moved to approve the January 11, 2018 Special meeting minutes. The motion was seconded by Mr. Doyle. Motion was passed unanimously.*

#### 4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

*PSBC Members - Enfield school tour – CREC Public Safety Academy – Members who were available for the site visit were impressed by the design of the building, which is adapting to change, 4 years open*

*SLAM presentation on Site and Schematic design*

- *2½ acres of possible “vernal pool” by Route 1*
- *Seep (spring) 150-200 sf South of the “vernal pool”*
- *Proposed activity within 40' of regulated area. No wetland filling is proposed. (parking, fields)*
- *225 total car spaces are proposed, plus staging for up to 22 buses*

*Building design progress discussed – first pass of layout is within 3% of square footage goal with refinement ongoing.*

*Plans and massing study received positive committee comments. Consensus is to proceed.*

*MEP information to be forwarded to members for discussion at next meeting. Questions to be sent in advance to Chairman.*

#### 5. RECEIPT OF SUBCOMMITTEE REPORTS

*None*

**6. UNFINISHED BUSINESS**

- a) *Middle School Building Criteria – effort by PSBC is ongoing*
- b) *Fire Department Fee Waiver Request – awaiting response*
- c) *School Tours Update – scheduling visit of the Journalism and Media Academy in Hartford for next week*

**7. NEW BUSINESS**

*Motion to eliminate St. Mary entry from consideration, leaving Fitch and Grasso approaches as viable. Mr. Trejo moved to approve the motion, seconded by Mr. Russell. Motion was passed unanimously.*

*Tour of the Journalism and Media Academy (Hartford) is possible for Tuesday/Friday morning or any time after 3pm next week*

*A file sharing website has been developed for Committee use. Info to members from Chairman*

**8. OTHER BUSINESS**

*Mr. Norris reported that:*

*2<sup>nd</sup> draw of funds for CMS and 1<sup>st</sup> draw for West Side were submitted at the end of January. Payment expected by mid-March.*

*Architect RFQ review is scheduled for next week – on schedule*

*LEP – awaiting proposal review by Town*

*Met with planning – submission of early package ok. This will permit a site improvement bid this summer.*

*A letter has been sent to the State Department of Education concerning the desire to obtain an easement for shared use of the Ella Grasso Tech driveway. Action on the easement will require approval by the legislature. Arcadis is working on the request language.*

*Commissioning Agent RFQ to be issued as soon as possible, awaiting Town input*

*A follow up meeting is scheduled for February 9 @ OSCG (1:00pm) to review schematic for the Middle School.*

*Next meeting will be on February 15, 2018*

**9. ADJOURNMENT**

*Meeting was adjourned at 9:30pm*