



Town of Groton – Public Works

Meeting Minutes - **DRAFT**

Permanent School Building Committee

134 Groton Long Point Road
Groton, CT 06340-4394
Public Works Administration
(860) 448-4083

*Chairman Robert J. Austin-LaFrance, Michael Doyle, Jamie Giordano, Douglas K. Manfred,
Christina Post, David E. Russell and Kevin Trejo*

Thursday, December 7, 2017

7:00 PM

Town Hall Annex - Community Room 2

1. **ROLL CALL**

Members: Robert J. Austin-LaFrance, Michael Doyle, Jamie Giordano, Douglas K. Manfred, Christina Post, David E. Russell, Kevin Trejo

Staff: Rick Norris, Jack Butkus

Other: Sam Kilpatrick (7:25), Andrea Ackmon (BOE-observing), Erica Moser (The Day)

Meeting called to order at 7:00pm

2. **RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

None

3. **APPROVAL OF MINUTES**

A) Mr. Trejo moved to approve the November 30, 2017 meeting minutes. The motion was seconded by Mr. Russell. Motion was passed unanimously.

***Corrections:** Jamie Giordano is a parent in the Elementary School and the meeting adjourned at 8:30pm.*

4. **COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

(a) PSBC Members

Site walk with new members occurred last Saturday

Second programming meeting this morning. Slides to be shared with members.

Good input being received from Groton Public School staff.

Exploring flexible use of spaces. 74% of gross = Program space vs. Ed Specs @ 54%

Two more meetings – wrap up by 12/22. Principal has set up an advisory group to share info with staff. Homework given for next meeting.

(b) Staff

SBPAC meeting today: Cost allocations (building, soft costs, other, ineligibles) was discussed

Site approval (conditional) received - site purchase budget of \$4million removed from project as the swap with the State has no purchase component

First draw down submitted 11/30 for CMS

No reply from Attorney General on site swap

Environmental proposals received – in review by Public Works

Commissioning Agent (CxA) about to go out/Architect for 2 conversions to go out by 1/1/18

Project images shared for discussion on building 'style'

(c) Consultants

None

5. RECEIPT OF SUBCOMMITTEE REPORTS

None

6. UNFINISHED BUSINESS

- a) Middle School Building Criteria – effort is ongoing*
- b) Fire Department Fees – request waiver of permit fees for Plan review*
- c) School Tours – S/L/A/M to be invited to a future work meeting to further the discussion.*

7. NEW BUSINESS

*2018 Meeting Schedule – Generally 1st and 3rd Thursdays
Mr. Russell moved to approve the meeting schedule. The motion was seconded by Mr. Trejo.
Motion was passed unanimously*

Next work session meeting is 12/14 @ 7:00pm

8. OTHER BUSINESS

None

9. ADJOURNMENT

Meeting was adjourned at 8:45pm