



Town of Groton – Public Works

Special Meeting Minutes

Permanent School Building Committee

134 Groton Long Point Road
Groton, CT 06340-4394
Public Works Administration
(860) 448-4083

Chairman Robert J. Austin-LaFrance, Michael Doyle, Jamie Giordano, Douglas K. Manfred, Christina Post,
David E. Russell and Kevin Trejo

Thursday, April 5, 2018

6:00 PM

Town Hall Annex - Community Room 2

1. ROLL CALL

Members Present: Chairman Robert J. Austin-LaFrance, Jamie Giordano, Douglas K. Manfred, Christina Post and Kevin Trejo

Members Absent: David E. Russell and Michael Doyle

Staff: Rick Norris, Jack Butkus, Tammy Hamelin, Gary Schneider

Other: Andrea Ackerman (BOE), John Burt (Town Manager) and Eileen Duggan (TOG-Attorney)

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None

3. APPROVAL OF MINUTES

Mr. Trejo moved to approve the March 15, 2018 meeting minutes. The motion was seconded by Ms. Giordano. Motion was passed unanimously

4. COMMUNICATIONS

None

5. DISCUSSION ON MERRITT PROPERTY CONVERSION (Executive Session)

There was a motion by Ms. Post and seconded by Mr. Manfred. Motion was passed unanimously. Session commenced at 6:03 and ended at 6:45.

6. REPORTS AND POTENTIAL ACTION

a) PSBC Members

Chairman Austin-LaFrance: The Architect for the Elementary projects will be Perkins-Eastman. RFQ for the Construction Manager was posted April 1 with a due date of April 17. Study of new vs. renovation is first task for CM to estimate costs of options. There may be a need to assign certain Building Committee members to a particular school's design meeting to help share the responsibilities.

b) Staff and Program Manager

Mr. Norris: The Environmental Consultants (2) are being hired on a task order basis. Tests sufficient for new vs. renovation study to be performed while design for study is taking place. Building envelope Consultant/Commissioning effort will also be included, as the Town has done on previous project. Provisions for future PV panels will be planned. Consolidated Middle School is reconciling Architect and Construction Manager cost estimates.

Mr. Butkus: Commissioning proposals received, to be reviewed next week

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

Vote to adjust monthly PSBC meeting times to begin at 6:00pm instead of 7:00pm – Ms. Giordano made a motion and it was seconded by Mr. Manfred. Motion was passed unanimously.

Ms. Ackerman endorsed new construction for the Elementary Schools based on her experience with prior renovations at Fitch Middle School while she was Principal.

9. ADJOURNMENT

Meeting was adjourned at 7:15pm