



Town of Groton - Public Works

134 Groton Long Point Rd
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Public Works
Administration
(860) 448-4083

Meeting Minutes - **Draft**

Permanent School Building Committee

Chairman Robert J. Austin-LaFrance, Michael Doyle, David E. Russell and Kevin Trejo

Thursday, May 18, 2017

7:00 PM

Town Hall Annex - Community Room 2

1. ROLL CALL

Members present: Chairman Robert J. Austin-LaFrance, Michael Doyle, David E. Russell and Kevin Trejo

Staff present: Sam Kilpatrick, BOE and Rick Norris, PWD

Technical personnel present: Paul Jorgensen, Silver Petrucelli & Associates. and John Butkus, Arcadis

Meeting was called to order at 7:05pm

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None

3. APPROVAL OF MINUTES

Tabled to next meeting

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None

(b) Staff

Rick Norris provided the Committee with a short chronological background of the Groton 2020 project and handout outlining how Public Works and Arcadis are currently working together to define items important to the success of the overall project. Rick also introduced Jack Butkus of Arcadis. Arcadis has been hired by the Town to serve as the Owners Representative/Program Manager for Groton 2020 School Plan.

Jack Butkus gave a short presentation of his firm, what Arcadis will do during the project and two possible time lines for the project.

Discussion of the Roles and Responsibilities of the PSBC for the Groton 2020 School Plan. A list of the expected roles and responsibilities was provided.

(c) Consultant

Paul Jorgensen, Silver & Petrucelli, had no formal updates on the renovations project to Mary Morrison and Charles Barnum schools except to point out that the cost of sprinkling the sections of buildings in question was figured into the cost estimates of the Phase 1 plan. Phase 2 will comprise the schematics package. The CIP appropriation goes away on June 30th and project priorities must be set in time to ensure reimbursement.

5. RECEIPT OF SUBCOMMITTEE REPORTS

None

6. **UNFINISHED BUSINESS**

The PSBC provided feedback on the Morrison and Charles Barnum Code and Facility Condition Study to Paul Jurgenson of Silver Petrucelli.

7. **NEW BUSINESS**

None

8. **OTHER BUSINESS**

None

9. **ADJOURNMENT**

Meeting was adjourned at 9:21pm