



Town of Groton - Public Works

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Public Works
Administration
(860) 448-4083

Meeting Minutes - **Draft**

Permanent School Building Committee

Chairman Robert J. Austin-LaFrance, Michael Doyle, David E. Russell and Kevin Trejo

Thursday, June 15, 2017

7:00 PM

Town Hall Annex - Community Room 2

1. ROLL CALL

Members: Robert J. Austin-LaFrance, Michael Doyle, David Russell and Kevin Trejo

Staff: Sam Kilpatrick, BOE and Rick Norris, PWD

Other: Jack Butkus, Arcadis

Meeting called to order at 7:05pm.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None

3. APPROVAL OF MINUTES

A) Mr. Trejo moved to approve the February 2, 2017 meeting minutes. The motion was seconded by Mr. Russell. Motion was passed unanimously.

B) Mr. Trejo moved to approve the June 1, 2017 meeting minutes. The motion was seconded by Mr. Russell. Motion was passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

The Committee reported that two individuals expressed interest in joining the Committee.

(b) Staff

Mr. Norris reported that the RFQ for architectural and engineering services for the Consolidate Middle School was released on June 12, 2017. A copy of the RFQ was provided to the Committee members.

(c) Consultants

Mr. Butkus of Arcadis, presented and reviewed two documents. A February 11, 2011 State letter on school construction space requirements which provides maximum allowable square footage for reimbursement purpose. Second document was the State application for the MS that was submitted by GPS on June 29, 2016. The application was accepted by the State on November 10, 2016. The application included estimated school cost for various portions of construction process. There was discussion on the size of the school in the application, the size of the school based on the excepted maximum enrollment and the reimbursable space limits.

5. RECEIPT OF SUBCOMMITTEE REPORTS

None

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

None

8. OTHER BUSINESS

Mr. Kilpatrick presented two invoices from the Mary Morrisson and Charles Barnum Elementary Schools for Silver Petrucelli. The invoices were for the completion of the Phase 2 design. Invoice 17-1126 dated June 15, 2017 \$6,400 for Mary Morrisson. Invoice 17-1290 dated June 15, 2017 \$6,400 for Charles Barnum. Mr. Russell moved to approve payment for both invoices. Mr. Trejo seconded the motion. Motion was passed unanimously.

9. ADJOURNMENT

Meeting was adjourned at 8:15pm