



Town of Groton – Public Works

Meeting Minutes - **DRAFT**

Permanent School Building Committee

134 Groton Long Point Road
Groton, CT 06340-4394
Public Works Administration
(860) 448-4083

Chairman Robert J. Austin-LaFrance, Michael Doyle, David E. Russell and Kevin Trejo

Thursday, August 17, 2017

7:00 PM

Town Hall Annex - Community Room 2

1. ROLL CALL

*Members: Robert J. Austin-LaFrance, David E. Russell, Michael Doyle, Kevin Trejo
Staff: Sam Kirkpatrick, Rick Norris, Jack Butkus
Other: Ken Biega – O&G, Dr. Ackerman*

Meeting called to order at 7:07pm

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None

3. APPROVAL OF MINUTES

None

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Mr. Russell reported that Dimeo Construction called to check on the RFQ release date

Mr. Trejo noted that two member applications were received from Jamie Giordano and Bill Robarge (local electrical contractor)

(b) Staff

Mr. Norris had a meeting with the Town Manager on Monday regarding Project update. Legislators requested to find out status of grants. There will be weekly reporting to the Town Manager for consistent communications plus monthly reports to PSBC.

Mr. Norris spoke with OSCG regarding guidelines (use existing space standards in effect at application time). Cost – Building @ \$365/sf plus soft costs and site specific costs. Guidance of \$450/sf total project.

Mr. Norris reported that the Attorney General's office asked for additional information for final approvals of the land swap.

Mr. Butkus sought info on the status of the site approval form (SCG053), but received no reply. Discussed Ed Specs/SF standards/Programming Process.

The Architect selection process is nearing completion.

The Construction Manager request for qualifications legal notice will be posted on August 20, 2017.

Monthly reports can be posted on website.

(c) Consultants

None

5. RECEIPT OF SUBCOMMITTEE REPORTS

None

6. UNFINISHED BUSINESS

Development of School Construction Criteria and Standards – list to be reviewed and expanded – notes to Mr. Norris for updating

- *Mr. Norris edited list of criteria developed at August 4th meeting*
- *PSBC may need to advocate to Council starting project at risk (Architect fees) if budget is delayed any further*
- *Referendum SF=169,000 / Application=162,000 / Standard=154,000*
- *Diversity status and land approval are still open items*
- *Waive permit fees? Letter to Town/Fire districts to discuss*
- *FAA/OSTA input will be necessary*

School is a “Use by right” per zoning

Field trip to recently constructed schools – how are they working? Dates and locations to be determined

6. NEW BUSINESS

None

7. OTHER BUSINESS

Next meeting September 7

9. ADJOURNMENT

Meeting was adjourned at 8:24pm