



Town of Groton – Public Works

Meeting Minutes - **DRAFT**

Permanent School Building Committee

134 Groton Long Point Road
Groton, CT 06340-4394
Public Works Administration
(860) 448-4083

Chairman Robert J. Austin-LaFrance, Michael Doyle, David E. Russell and Kevin Trejo

Thursday, September 7, 2017

7:00 PM

Town Hall Annex - Community Room 2

1. ROLL CALL

*Members: Robert J. Austin-LaFrance, Michael Doyle, David E. Russell, Kevin Trejo
Staff: Rick Norris, Jack Butkus, Brian Oblon
Other: Ken Biega – O&G, Christy Post*

Meeting called to order at 7:05pm

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None

3. APPROVAL OF MINUTES

A) Mr. Trejo moved to approve the August 3, 2017 meeting minutes. The motion was seconded by Mr. Russell. Motion was passed unanimously.

B) Mr. Trejo moved to approve the August 17, 2017 meeting minutes. The motion was seconded by Mr. Russell. Motion was passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Mr. Austin-LaFrance reported that the Selection Committee awarded the Architect contract to Silver-Petrucci. Construction Manager qualifications have been received and will be short listed on September 12.

Mr. Trejo noted that there are three candidates to Town Council for PSBC membership: Christy Post, Jamie Giordano and Bill Robarge. The vote will be on October 3rd and new members could participate on PSBC for October 15th meeting.

(b) Staff

Mr. Norris reported that the Architect agreement was in the works and the CM process is moving forward. Four candidates will be interviewed. We need Environmental and Commissioning Consultants.

Mr. Norris noted that there is still no State budget or grants and may need Council approval for design costs if budget delayed further. Currently working on Cash Flow for Finance Department. If all three projects are approved together, will do that Cash Flow for Planning purposes.

Mr. Norris reported that there is no update on the site or land swap approvals. Conservation easement still needs to be documented.

Mr. Butkus introduced Brian Oblon.

Mr. Butkus reported on the status and a description of the process of the

Construction Manager selection. The Architect is ready to meet the Committee and school staff to begin programming conversations.

Mr. Butkus is hoping to get update on grant bill and diversity status request from Cutler at Friday's meeting.

Arcadis office in Annex is coming together.

Monthly report was sent to Town Manager.

(c) Consultants

None

5. RECEIPT OF SUBCOMMITTEE REPORTS

None

6. UNFINISHED BUSINESS

Development of School Construction Criteria and Standards – list to be reviewed and expanded – notes to Mr. Norris for updating

- *Mr. Norris provided an updated version of the PSBC design criteria*
- *PSBC may need to advocate to Council starting project at risk (Architect fees) if budget is delayed any further*
- *Referendum SF=169,000 / Application=162,000 / Standard=154,000 – Square footage numbers from Ed Specs, Referendum and State Standards still need to be reconciled*
- *Diversity status and land approval are still open items*
- *Waive permit fees? Letter to Town/Fire districts to discuss*
- *FAA/OSTA input will be necessary*

School is a “Use by right” per zoning

Mr. Norris is suggesting a field trip to a school in Seymour done by Silver-Petrucelli to see mechanical systems including geothermal, chilled beams, etc. Possible Ledyard project to visit as well.

Discussion on design variables such as using the slope of the site, driveway locations, utility availability etc., ensued.

New OSCGR website and policies discussed.

7. NEW BUSINESS

Building Permit fee waivers – City re conversion, not issue with Town at Middle School

Mr. Norris will develop cost for Fire district. Information for discussion.

Mr. Norris is developing information regarding the Program Manager and Architect fees for the Town to consider if grants are delayed. Cash Flow info to be provided to the Finance Director to plan for BANS

8. OTHER BUSINESS

Next meeting September 21 @ 7:00pm

9. ADJOURNMENT

Meeting was adjourned at 8:03pm