



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Thursday, April 19, 2012

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. **ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Staff: Rick Norris, Project Manager School Building Construction and Wes Greenleaf, Director of School Buildings & Grounds, GPS and Colleen Quattromani, recorder.

Chairman DeMatto called the meeting to order at 7:00 PM.

2. **RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

None.

3. **APPROVAL OF MINUTES**

a) **April 5, 2012**

A motion was made by Mr. Monteiro and seconded by Mr. Russell to approve the meeting minutes of April 5, 2012 as written. The motion passed unanimously.

4. **COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

(a) **PSBC Members**

Chairman DeMatto has spoken with the Town Clerk and Mr. Doyle's nomination to the PSBC only needs to go before the Town Council before he becomes an official member of the Committee. Chairman DeMatto also spoke with the Republican party about the vacancy on the PSBC and was told that they would redouble their efforts to fill the position.

(b) **Staff**

Mr. Greenleaf told the PSBC that the final payment from the State for the Catherine Kolnaski Magnet School project has been received. The State reimbursement for the project came in higher than projected and the group once again expressed their thanks to all those who worked on this endeavor.

Mr. Norris will ask the Department of Public Works for an update on windows at Fitch High School.

5. **RECEIPT OF SUBCOMMITTEE REPORTS**

None.

6. **UNFINISHED BUSINESS**

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

Mr Greenleaf reviewed the plans and specifications for the portable classroom at West Side Middle School. There were many companies offering similar pre-manufactured product packages. The BOE needed to upgraded a few items including floors, windows, walls and ceilings to meet codes for Hurricanes, etc and for better durability. A twenty year roof is required to be eligible for a State Grant. The West Side project also required an Acoustical test and may required an A-2

survey. The BOE is working with Planning and Building officials to obtain permits for the project and hope to have the bid out in three weeks. The estimated cost of the project is \$388,120.

There was a consensus among PSBC members to have the BOE move forward with their work on the West Side Middle School Portable Classroom project.

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

The BOE is working with Town Planning and Building officials to obtain permits for the Carl Cutler Middle School Portable Classroom project. A parking expansion project will go before the Planning Commission as a separate issue before the Portable Classroom project on the same night. The Cutler Middle School project requires two portables and has an estimated cost of \$687,620.

There was a consensus among the PSBC members to have the BOE move forward with their work on the Carl Cutler Middle School Portable Classrooms project.

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

In the Mary Morrison Elementary School Asbestos Removal project the BOE will begin the work by clearing the school. The selected contractor will then come in and shop blast the asbestos tile off. When the prepared area is dry VCT vinyl floor tile will be installed. The BOE plans to use disposable area rugs on top of the tile. The selected contractor will also be removing some transite material for the gymnasium as part of the project. The estimated cost of the project is \$249,870. The BOE is currently waiting for the RTM to decide if the project will be part of the CIP for FYE13.

There was a consensus among the PSBC members to have the BOE move forward with their work on the Mary Morrisson Asbestos Floor Tile project.

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

Mr. Greenleaf spoke with the Committee about the engineering challenges the project faced to get the required pitch to the roof. The BOE is applying to the State to design to the building code pitch. The architect's cost estimate for the project is \$644,000.

There was a consensus among the PSBC members to have the BOE move forward with their work on the Fitch High School Roof Replacement Project.

P-2012-0009 West Side Middle School Renovations

West Side Middle School Renovations

The BOE hopes to receive building permits for West Side Middle School next week following meetings with City building officials. Mr. Greenleaf reviewed some of the plans and specifications emailed to the Committee earlier in the week and told the group that the BOE has begun basic work on the renovations that do not require permits.

P-2012-0010 Carl Cutler Middle School Renovations

Carl Cutler Middle School Renovations

Mr. Greenleaf reviewed some of the plans and specifications for the Carl Cutler Middle School Renovations project emailed to the PSBC earlier in the week. The BOE has obtained a building permit for the project and has begun converting the shop and health service rooms. Asbestos removal was performed in several rooms.

7. **NEW BUSINESS**

Mr. Greenleaf will contact the members of the PSBC individually next week to set up meetings to discuss the projects they each are overseeing. Chairman DeMatto will sign off on the projects for the PSBC next week after the BOE approves the final plans. The next meeting of the PSBC is May 3, 2012.

8. **OTHER BUSINESS**

None.

9. **ADJOURNMENT**

The meeting adjourned at 8:25 PM.