



# Town of Groton - Public Works

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Public Works  
Administration  
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## Meeting Minutes

### Permanent School Building Committee

*Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.*

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Thursday, October 27, 2005

7:00 PM

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**Board of Education Administration Building**

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**1. ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Richard Monteiro, David Russell and John Webster

Members Absent: Robert Morrison

*Staff: Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director of School Buildings and Grounds, and Colleen Quattromani, Recorder.*

*Also present: Robert Peruzzotti, Board of Education Liaison.*

*The meeting was called to order at 7:01 PM.*

**2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None.*

**3. APPROVAL OF MINUTES**

**a) October 13, 2005**

*A motion was made by Mr. LaFrance and seconded by Mr. Monteiro to accept the meeting minutes of October 13th as written. The motion carried unanimously.*

**4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

*None.*

**(b) Department of Public Works Staff**

*Mr. Norris began his bi-monthly update to the PSBC with a review of the informational meeting held for the neighbors of Northeast Academy Elementary School. Mr. Norris felt the information was well received and said the Director of Public Works was following through on several community issues that were raised during the meeting.*

*The results of the soil testing from the underground storage tank at the Freeman Hathaway building came back negative for contamination. Mr. Norris has received trade contract language suggestions from Gilbane Construction Co. and is working on a contract for abatement of the building.*

*Mr. Norris and the Town Manager will meet with the Pastor of St. Mary's Church to update him on the Fitch High School project and also discuss the possible use of St. Mary's for some temporary parking during the School Building Project. Mr. Norris still needs to meet with the State on the issue of temporary parking on the Merritt property.*

**(c) Board of Education Staff**

*Mr. Greenleaf reported that the last of the staff meetings for the school building project has been held with Fitch High School. In meetings with the head of the Science Department and other staff it was decided that instead of nine clabs there will be six clabs and the 3rd proposed clab for each*

floor will instead be divided into two science classrooms. Mr. Greenleaf and staff are still working out the relocations of various classes during the construction.

Several calls have been made to the State Facilities Unit to set up a meeting so that the State can give the Board of Education the "rules" for managing and being reimbursed for the school building projects.

**(d) Jeter, Cook and Jepson**

Mr. Smolley, Associate Principal, JCJ told the PSBC that JCJ was gearing up for the geotechnical engineers to gather supplemental boring reports for all three school building sites so that the construction budgets may be refined. The "King" property will be looked at first because a road needs to be constructed for access to the site for the Catherine Kolnaski Elementary School. The structural engineers will work with the geotechnical engineers to see if the school maybe built onto the rock at the site. Surveyors will be back at Fitch High School to work on sidewalk and temporary parking issues.

Jeter, Cook and Jepson has been working with various utility companies for the school building projects. There have been discussions with Groton Utilities on options for moving the electrical service which runs across the "King" property to serve Pfizer and Electric Boat. Attempts are still being made to meet with Aquarion for the water issues at the Northeast Academy Elementary School. JCJ is also discussing water requirements for the fire safety systems at the schools with the Fire Marshall.

JCJ meets with the Zoning Board of Appeals on November 9th for the height and set back variances for the Fitch High School addition and renovation project. They still need data that will be determined by the placement of sidewalks at the site for the Wetlands hearing which also takes place the night of November 9th. The Planning and Development Department has also informed JCJ that coast area management information is needed as the project takes place at the edge of a 100 year flood plain on the Long Island Sound.

Work continues on refining the spaces within the addition and renovations planned for Fitch High School. A new electrical room will now be placed in the addition in an area that has become available with the change in the science program. JCJ is still working on the placement of the generator and renovation plans for Unit 8 and the Guidance Department.

**(e) Gilbane Construction**

Mr. Manning, Project Executive, Gilbane Building Co., presented the PSBC with an initial Design Development estimate and a Value Engineering analysis log for Fitch High School. The development process for the budget was described with the estimate reached after several reconciliation sessions with the Architect to ensure that the Architect's intent for the project was understood. The Value Analysis was reviewed with the Committee line by line with details on how elements of the construction project were prioritized and discussions on the materials to be used.

**5. UNFINISHED BUSINESS**

The PSBC has cancelled the meeting for November 3, 2005, the next meeting of the PSBC will be the regular scheduled meeting of Thursday, November 17th.

**6. NEW BUSINESS**

The PSBC set their meeting schedule for the 2006 calendar year. A motion was made by Mr. Webster and seconded by Vice-Chairman Lange to continue meeting the first and third Thursday of each month, at 7:00 PM at the Town Hall Annex in Community Room 1. The motion carried unanimously and a memo signed by Chairman DeMatto will be forwarded to the Town Clerk for the record.

**7. OTHER BUSINESS**

*None.*

**8. ADJOURNMENT**

*The meeting was adjourned at 9:10 PM*